



# Doing Research in the Northwest Territories: A Guide for Researchers

January 2024



# Table of Contents

Doing Research in the Northwest Territories: A Guide for Researchers .....	1
January 2024 .....	1
About this guide .....	3
About the Scientific Services Office .....	3
Obtaining your research licences and permits .....	3
Authorizing research .....	4
Wildlife research permit .....	4
Archaeologists permit .....	5
Scientific research licence .....	5
Portal to Online Licence Application for Research (POLAR) .....	6
Online application process .....	6
Multi-year research projects .....	8
Licence application fee .....	8
Reporting requirements for licensed research .....	8
Annual Compendium of Research requirements .....	9
Communication with communities .....	9
Ethical principles for conducting research .....	10
Involving northern residents in research projects .....	11
Northern research for northern priorities: GNWT Knowledge Agenda .....	13
Additional research licences and permits .....	13
Contaminant-related research .....	13
Health-related research .....	13
Forestry-related research .....	14
Research involving fisheries and/or marine mammals .....	15
Research in lands administered by Parks Canada .....	16
Research in Territorial Protected Areas .....	16
Research in National Wildlife Areas .....	16
Migratory bird research .....	17
Research in migratory bird sanctuaries .....	17
Research in territorial lands .....	18
Research in Nunavut .....	19
Research in the Yukon .....	19
Regions and Community Contacts .....	20
Table 1 – Regions and communities in the NWT .....	20
Figure 1 – Regions in the Northwest Territories .....	22

Beaufort Delta Region - Inuvialuit Settlement Region .....	23
The Environmental Impact Screening Committee (EISC) .....	23
Public and Inuvialuit lands .....	24
Public lands .....	24
Community engagement .....	25
Figure 2 – Inuvialuit Settlement Region .....	26
Table 2 – Contacts in the Inuvialuit Settlement Region .....	27
Beaufort Delta Region - Gwich'in Settlement Area .....	29
Gwich'in lands .....	29
Territorial lands .....	30
Figure 3 – Gwich'in Settlement Area .....	32
Table 3 – Regional contacts in the Gwich'in Settlement Area .....	33
Sahtú Region – Sahtú Settlement Area .....	34
Sahtu lands .....	34
Public lands .....	35
Community engagement .....	36
Figure 4 – Sahtu Settlement Area .....	37
Table 4 – Community contacts in the Sahtu Settlement Area .....	38
North Slave Region – The Tłı̨chǫ Region and Asserted Territories .....	39
Tłı̨chǫ Region .....	39
Asserted Territories .....	39
Public lands .....	40
Figure 5 – North Slave Region .....	42
Table 5 – Regional contacts in the North Slave Region .....	43
Public lands .....	44
Community engagement .....	45
Dehcho .....	46
Figure 6 – Dehcho Region .....	47
Table 6 – Regional Contacts in the Dehcho Region .....	48
South Slave (Akaitcho Territory) .....	50
Figure 7 – South Slave Region .....	51
Table 7 – Community contacts in the South Slave Region .....	52
Appendix A: Other licences and permits .....	54
Export permits .....	54
Field Work on Territorial Lands .....	54
Land Use Permit .....	54
Canadian Firearms Program .....	54
Radio Licence .....	55
Research using Radioisotopes .....	55

## About this guide

This edition of Doing Research in the Northwest Territories: A Guide for Researchers was updated by the Scientific Services Office (SSO), Department of Education, Culture, and Employment (ECE). The Guide focuses on research that legally requires a Scientific Research Licence, as per the [Scientists Act](#), as well as contact information related to this licensing process. This publication also serves as an introductory manual for all other types of research permits in the Northwest Territories.

Procedures and contact information can change without notice, please review the most recent guide on the Research Licensing website ([www.ece.gov.nt.ca/en/research-licensing](http://www.ece.gov.nt.ca/en/research-licensing)). Please contact the Manager of Scientific Services at SSO for up-to-date information regarding Scientific Research Licensing, or other organizations regarding updates to their respective contact information.

## About the Scientific Services Office

Licensing in the Northwest Territories that falls under the NWT [Scientists Act](#) (any research not related to Archaeology or Wildlife) is managed by the Scientific Services Office (SSO). Prior to April 1, 2023, the SSO was overseen by Aurora College, but is now overseen by ECE as Aurora College transforms into a Polytechnic University. The SSO continues to manage the research licensing process in compliance with the NWT [Scientists Act](#), and all its staff and functions remain the same.

For more information, contact:

Scientific Services Office

P.O. Box 2884

Inuvik, NT, X0E 0T0

[researchlicensing@gov.nt.ca](mailto:researchlicensing@gov.nt.ca)

[www.ece.gov.nt.ca/research-licensing](http://www.ece.gov.nt.ca/research-licensing)

## Obtaining your research licences and permits

All research in the NWT must be licensed. This includes work in the physical, social, health and biological sciences, as well as in traditional knowledge, and applies for all researchers, including government agencies and NWT organizations. Through the licensing application review and approval process, information about your work is shared with northern residents.

You are advised to submit your licensing application and related documents **at least three months** prior to the planned start date of fieldwork, to ensure adequate time for review and feedback by NWT community organizations, and for you to address any questions or concerns raised during the review process.

Research licensing in the NWT involves authorities at local, territorial, and federal levels. The number and types of permits that you must apply for vary depending on the scope, methods, and location of your research.

The intent of the research regulatory processes in the NWT is to help mitigate the potential risk of harm to the natural, social, and cultural environments of the NWT. Many of these processes include provisions to ensure that local communities are well informed of upcoming research projects and that these projects follow best practices that timely and culturally appropriate knowledge translation takes place following research project completion. While some regulatory bodies focus on technical reviews and/or environmental assessments, others work with local representatives to address concerns and ensure communication between researchers and community parties takes place.

Feedback from community organizations is essential to the approval of a licence application and this differentiates the research licensing process in NWT from those in most parts of the Canadian provinces. A research licence will **not be issued** if appropriate communication with the community has not taken place. The level of involvement with community organizations will depend on the size, type, scope, location, and potential impact of the study. Further information on community feedback can be found in the Communications with Communities section and specific community contact requirements can be found in the relevant region's section in this document.

## Authorizing research

For NWT research, you will require at least one of the three licences listed below, issued at the territorial level. This Guide gives you an introduction to the Archaeologists Permit and Wildlife Research Permit, however the Scientific Research Licence is the focus of this guide and is described in detail.

Depending on the scope, methods, and location of your research, you will need other territorial and federal permits, Indigenous private land access authorization, land use permits, and water licences. Check the other sections in this guide for more information.

Ensure that your research location is only within NWT (see [Figure 1](#)). If your research is to take place in more than one territory, you will have to apply for licences in all territories you will work in.

## Wildlife research permit

Research studies on any vertebrates (including migratory birds and species at risk, but excluding fish and marine mammals), terrestrial invertebrates or wildlife habitats anywhere in the NWT require a Wildlife Research Permit under the NWT [Wildlife Act](#).

Permits are issued by the Department of Environment and Climate Change (ECC) – Wildlife Management, Regional Office, for studies conducted only in one region, or by the Yellowknife ECC office for studies occurring in multiple NWT regions through the contact information listed below.

Information and contacts for the application processes are available online at the Environment and Climate Change Department website: [www.ecc.gov.nt.ca/en/services/permits-research-observe-and-handle-wildlife-nwt](http://www.ecc.gov.nt.ca/en/services/permits-research-observe-and-handle-wildlife-nwt)

If your study involves handling animals, you must also submit an Application to Handle Wildlife to the Chair of the Wildlife Care Committee: [www.ecc.gov.nt.ca/en/services/apply-research-observe-and-handle-wildlife-nwt/wildlife-care-committee](http://www.ecc.gov.nt.ca/en/services/apply-research-observe-and-handle-wildlife-nwt/wildlife-care-committee)

For more information:

Information Coordinator, Wildlife Management Division  
Department of Environment and Climate Change  
Government of the Northwest Territories  
Phone: (867) 767-9237, Ext. 53219  
[wildliferesearch\\_permit@gov.nt.ca](mailto:wildliferesearch_permit@gov.nt.ca)

## Archaeologists permit

All archaeological research in the NWT must be conducted by an archaeologist who meets the requirements set out under the [Archaeological Sites Act](#) and [Regulations](#) and has been issued an archaeology research permit.

The Act and Regulations apply to all lands and waters in the NWT other than those controlled by the federal government. Archaeological sites are protected by law to make sure that no one can search for, excavate, alter, or otherwise disturb the sites or artifacts without an [archaeology permit](#).

For Information on how to get an archaeologists permit visit [www.ece.gov.nt.ca/archaeology](http://www.ece.gov.nt.ca/archaeology).

For more information:

Territorial Archaeologist  
Department of Education, Culture and Employment  
Government of the Northwest Territories  
P.O. Box 1320  
4750 48th Street Yellowknife, NT X1A 2L9  
Phone: 867-767-9347 Ext. 71251  
[archaeology@gov.nt.ca](mailto:archaeology@gov.nt.ca)

## Scientific research licence

Research in the NWT that does not fall under Wildlife or Archaeological legislation, is governed by the [Scientists Act](#) and requires a Scientific Research Licence. This licence is obtained through the Scientific Services Office in Inuvik, upon approval. You can only apply online for a Scientific Research Licence through the **Portal to Online Licence Applications for Research (POLAR, since 2005)**. To apply, edit, complete, and submit your Scientific Research Licence application, login to POLAR: [www.researchlicensing.ece.gov.nt.ca](http://www.researchlicensing.ece.gov.nt.ca). We encourage early and effective communication with community organizations and suggest that you begin this communication before submitting your research licence application. Communicating with communities is a vital part of the research licensing procedure. A research licence will not be issued if appropriate communication with the community has

not taken place. The level of involvement with community organizations will depend on the scope, methods and location of your research and potential impact of the study.

You are advised to submit your licensing and related application(s) **at least three months** prior to the planned start date of fieldwork as this ensures adequate time for review and feedback by NWT community organizations and for you to address any questions or concerns raised during the review process.

## Portal to Online Licence Application for Research (POLAR)

This application system, established in 2005, allows you to register for an account and complete an online application. Applications can take up to 90 days to process depending upon the scope, methods, and location of your research. This timeframe ensures adequate time for review by NWT community organizations. It is best to apply early and begin communicating with NWT organizations about your research.

### Online application process

Once you have created an account in the system, you will be prompted on how to complete your application. Help prompts throughout the application form give you additional information on how to complete each text box.

If you already have an electronic copy of your project description, or documents that you will be using to construct your application, it is easy to copy and paste the relevant pieces into the online form. We recommend that you use a word processor to write your application, and then copy and paste it in the online form.

You can also include attachments such as maps, ethics review approvals, community consultation records, or other supporting documents. Keep the text sections as relatively brief summaries (but clearly explain your work) and write all sections in plain language. You can add more detailed or technical information as attachments – this keeps the application streamlined for easier review by the NWT organizations.

Once submitted, the Manager of Scientific Services will review your application for clarity and completeness. If edits or further information is required, you will be notified to revise and resubmit your application in POLAR. Your application will return to draft mode in the system, and you will be notified of the recommendations for revision(s). Applications are reviewed by the Scientific Services Office and then distributed to the community organizations for review, usually within a week of the submission date.

If your project involves residents of the NWT as subjects or collaborators (including traditional knowledge interviews), a copy of your ethics review approval by an accredited Research Ethics Board is required before the research licence is issued. If you do not have access to an accredited Research Ethics Board, you would need to apply to the Aurora College Research Ethics Committee:

Dr. Sunila R. Kalkar  
Manager, Research Ethics & Regional Programs  
Aurora College  
50 Conibear Cres  
Fort Smith, NT  
867-872-7084  
[SKalkar@auroracollege.nt.ca](mailto:SKalkar@auroracollege.nt.ca)

SSO upholds the standards set out by the Panel on Research Ethics in the 2<sup>nd</sup> Edition of the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans as a condition of any Scientific Research Licence involving human subjects. The research application process can run concurrently with your ethics review process, i.e. you don't need to have your ethics approval in order to begin a research licence application.

If your research does not directly involve NWT residents, it may still have a significant impact on the communities or their interests, including negative environmental impacts. For example, you may be planning to stay in or travel through an area of cultural, environmental, or economic significance to the community, to conduct activities potentially impacting sensitive natural environments, or to access private lands. Be sure to gather information about these circumstances, pursue research agreements with local organizations, modify your plans and/or include in your application the mitigation measures required.

If you have been corresponding with community groups or other agencies prior to submitting your application, which we recommend, it will be helpful to attach a record of that correspondence to your application. If you have already received ethics approval for your project (for example, from a university), attach confirmation of that approval to your online application.

Once the Manager of Scientific Services accepts your application, it is sent out for review by potentially impacted community organizations for review and feedback. You may then see the application's distribution list in your POLAR account. These are the community organizations that received your application and may review it, and with whom you can discuss any concerns, recommendations, and suggestions.

It is advised that you contact these organizations, by phone or in person if possible, and clarify any questions, as early in the process as possible. You can find the contact information for each organization in this *Guide* or, after your application has been distributed, online at POLAR by clicking on the organization's name in the application distribution list. Being proactive usually results in faster approvals and a better working relationship with the local community. You can also include recent letters of support from the affected community organization(s) or records of communication for phone conversations with community organization representatives.

Depending on your research project, you may also need to apply for permits from other agencies. You are responsible for contacting these agencies directly and to apply according to their procedures. For example, you may have to apply for environmental screening, land use and/or access permits, or

permits specific to your research area. Research agreements may also have to be signed with Indigenous governments or institutes, especially when dealing with traditional knowledge research.

Once the application has been reviewed, the community organizations will provide feedback on the research proposal by sending the community review forms to SSO. Any concerns, recommendations, and suggestions that SSO receives relating to your project will be forwarded to you. SSO may require documented proof that issues have been addressed before a project is licensed. SSO will also update your POLAR account with the organizations that have responded to the application, and feedback will be posted there for your records.

The review process can take up to 90 days, because some organizations' and/or agencies' boards only meet periodically. Delays also happen when there are local concerns regarding the research project and, in most cases, you will be required to address concerns before the licence is issued.

## Multi-year research projects

POLAR allows you to go through a simplified process if you intend to continue your project for more than one year. To initiate a multi-year renewal in POLAR, select more than one year as an option when you start an application. In subsequent years, your renewal consists of submitting an application that is basically an update to the communities on how the research is going and what the plans are for this year's activities. These applications in subsequent years also offer opportunities for communities to voice new suggestions, questions, and concerns.

Note that significant changes to the research project in subsequent years, especially to the objectives, methodology and potential impacts of your work, may require you to re-start the licensing process with a new detailed application. In addition, community concerns and negative impacts from a research project in one year may slow down the following year's application since there may be a need to address new concerns and/or present mitigations to potential impacts.

## Licence application fee

A \$200.00 administrative fee is automatically charged via the POLAR system when you submit your application. Payment can only be made online by credit card, at the time of submission.

## Reporting requirements for licensed research

After your Scientific Research Licence is issued, and for each year of your project for multi-year projects, you are required to submit a 200-word, plain-language summary of your licensed research. The report must be submitted to SSO within 6 months of the expiry of your licence for each year (i.e. June 30<sup>th</sup> of the year following your licence), or at the same time as you submit a new application (whichever comes first).

This summary should be submitted online using POLAR, by logging into your account and selecting the appropriate application number / research title from your list. A text box is available to paste the text in

and submit your summary. Research summaries are organized into an annual publication by SSO called the *Compendium of Research in the NWT* which is distributed to all NWT community organizations involved in the licensing process, as well as local libraries and high schools.

## Annual Compendium of Research requirements

The *Compendium of Research in the NWT* is an annual publication that offers summaries of research licences/permits that were issued in the Northwest Territories. The information contained in this book is a product of collaboration between the Aurora Research Institute, the [Department of Education, Culture and Employment](#), the [Department of Environment and Climate Change](#) and Fisheries and Oceans Canada (DFO). The Compendium series began in 1984. The compendium provides a summary of all licences/permits issued in the NWT by all four licensing/permitting bodies.

It is recommended that you provide updates to community organizations on the progress of your study after each field season or site visit. This includes formal and/or informal visits to the local organizations during your fieldwork, if you are staying in a community, or before/after if you are just passing through. It is important to remember that you represent not only your project but also the broader scientific community and that one of the main concerns is the quantity of sufficient reporting from visiting researchers. Please be aware that you are working in lands and/or communities where strong communication will help build better relationships for future research within the NWT scientific community.

## Communication with communities

Communicating with communities is a vital part of the research licensing process in the North and you have a very important role in it.

Early and effective communication with community organizations is encouraged and we suggest that you begin before submitting your research application. Communicating with communities is a vital part of the research licensing procedure. A research licence will not be issued if appropriate communication has not taken place with the community where the research will take place. The level of involvement with community organizations will depend on the size, type, scope, location, and potential impact of the study. Please take careful note of the following paragraph.

Written confirmation is required to confirm that the community(ies) and/or agency(ies) potentially affected by your research do not have concerns regarding your research project. If there are concerns, you will be required to address those concerns to the best of your abilities. Generally, the organizations respond directly to SSO via fax or email using a response form, or through the POLAR system.

The SSO will distribute a copy of your research licence application to the community organizations through POLAR for review and will forward any questions or concerns these reviewers have for you. **It is your responsibility to contact the organization(s) directly and address any potential questions or concerns.**

Communicating effectively with communities involves not only appropriate language and cross-cultural awareness, but also taking the initiative to approach the local organizations throughout the research project – from developing your study idea and submitting your application, to conducting fieldwork and presenting results (from preliminary data through to completion).

It is important to remember that many community organizations in the NWT do not have staff with technical knowledge to address scientifically written research proposals. In addition, these organizations review applications from a broad scope of scientific fields, in which the technical language varies from one field to the next. Plain language is the key to effective communication.

Expect to involve residents and visit communities well in advance of your fieldwork if your research project is large, and/or if it is likely to generate debate or environmental or socio-cultural impacts (or to be perceived that way).

SSO promotes effective communication between researchers and members of local NWT communities and believes that this is essential for a welcoming reception to researchers, as well as the development and strengthening of the resident research community.

Communities' contact information is located in the relevant sections of this guide, as well as on POLAR. You may also contact the Manager, Scientific Services at SSO for additional guidance and assistance:

Scientific Services Office  
106 Veterans Way  
Bag Service #1  
Education, Culture & Employment  
Government of the NWT  
[researchlicensing@gov.nt.ca](mailto:researchlicensing@gov.nt.ca)  
[www.ece.gov.nt.ca/research-licensing](http://www.ece.gov.nt.ca/research-licensing)

## Ethical principles for conducting research

Researchers are expected to follow the highest standard of ethical principles possible. When planning your studies, you are advised to become familiar with the documents below. As a reminder, any research involving human subjects, including traditional knowledge interviews, requires an ethical review approval by a Tri-Council accredited Research Ethics Board.

If you do not have access to an accredited Research Ethics Board, you would need to apply to the Aurora College Research Ethics Committee:

Dr. Sunila R. Kalkar  
Manager, Research Ethics & Regional Programs  
Aurora College  
50 Conibear Cres  
Fort Smith, NT

867-872-7084

[SKalkar@auroracollege.nt.ca](mailto:SKalkar@auroracollege.nt.ca)

Some helpful publications contact information are provided below:

*Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans - TCPS (2022)*

Interagency Advisory Panel on Research Ethics (PRE)

Phone: (613) 996-0072

<https://ethics.gc.ca/>

*Ethical Principles for the Conduct of Research in the North* Association of Canadian Universities for

Northern Studies (ACUNS)

Phone: (613) 820-8300 ext. 100, or ext. 101

[awards@acuns.ca](mailto:awards@acuns.ca)

[acuns.ca](http://acuns.ca)

*Negotiating Research Relationships with Inuit Communities, a Guide for Researchers, 2007*

Inuit Tapiriit Kanatami

Phone: (613) 238-8181

Toll-Free: 1(866) 262-8181

[info@itk.ca](mailto:info@itk.ca)

[itk.ca](http://itk.ca)

*Traditional Knowledge Policy 2004*

Gwich'in Tribal Council

Department of Cultural Heritage (formerly the Gwich'in Social and Cultural Institute)

Phone: (867) 952-2524

[www.gwichin.ca](http://www.gwichin.ca)

*Sambaa K'e Dene Band Policy Regarding the Gathering, Use, and Distribution of Yúndiit'õh (Traditional Knowledge, 2003)*

Sambaa K'e Dene Band

Phone: (867) 206-2800

[manager@sambaakefn.com](mailto:manager@sambaakefn.com)

## Involving northern residents in research projects

Northern people have an intimate knowledge of their community and the land. Their knowledge of local conditions and challenges, community events for scheduling of local meetings and their access to traditional knowledge, may provide new considerations for your research.

To support the development of the Northern scientific community, as a researcher, you can share your knowledge by speaking at community meetings, giving talks at schools, providing non-technical posters to display at local libraries or community centres, or reaching out to the local newspaper and radio talk show. You can alternatively produce short, informal videos of your research with emphasis on your

fieldwork and results. It is in the best interest of both you and Northern residents to seek effective ways of communicating your research to the local community – whatever works best for your public in the NWT, be it conventional tools or the use of modern communication technology. The Manager, Scientific Services Office may be able to guide you in effective communication methods for your project.

You should also consider including residents in field trips, involving local volunteers, or hiring them to assist with your research. If you plan to hire assistants, SSO staff may be able to provide you with local contacts who do, or have done, scientific work in related disciplines, or who have specific knowledge in your field.

By communicating your enthusiasm for your research and/or involving residents in your fieldwork, you may inspire NWT residents to participate in science. Providing residents with an opportunity to participate in, or directly comment on, your research not only improves relations between researchers and residents, but also fosters a research-oriented community in the North.

## Northern research for northern priorities: GNWT Knowledge Agenda

In June 2017, the Government of the Northwest Territories released its [Knowledge Agenda: Northern Research for Northern Priorities](#).

Research completed in the North and relevant to the North is essential to help the Government of Northwest Territories (GNWT), Aboriginal and federal governments, residents and communities increase our knowledge and understanding of climate change. The NWT is warming at a rate four to five times faster than the global average. This is causing significant changes in the natural environment. Investigation, experience, and research relevant and valuable to NWT residents and communities will ensure we are better able to mitigate and adapt to the effects of climate change.

The Northwest Territories Knowledge Agenda outlines ways to acquire the necessary knowledge for meeting the northern interest, benefiting NWT residents, and increasing the calibre of northern research. It is designed to minimize knowledge gaps and support evidence-based decision making at all levels of government.

To download a copy of Northern Research for Northern Priorities, go to:  
[www.assembly.gov.nt.ca/sites/default/files/td\\_406-182.pdf](http://www.assembly.gov.nt.ca/sites/default/files/td_406-182.pdf)

## Additional research licences and permits

### Contaminant-related research

All research projects addressing the occurrence of natural and/or man-made contaminants in aquatic, terrestrial or atmospheric systems should contact the NWT Regional Contaminants Committee (NWT-RCC) before conducting fieldwork. Researchers funded by the Northern Contaminants Program are required to follow protocols that involve working together with the NWT-RCC. This committee serves as a means of exchanging information on contaminants between researchers, relevant organizations and programs, and Northerners.

For more information:

NWT Regional Contaminants Committee (NWT-RCC)  
Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC)  
P.O. Box 1500  
Yellowknife, NT X1A 2R3  
Phone: (867) 669-2830

### Health-related research

Besides the requirements common to other social sciences, health research in the NWT must have approval from the Government of the Northwest Territories Department of Health and Social Services (DHSS). Although SSO will notify the DHSS, researchers are recommended to contact the Research

Coordinator at DHSS, for a pre-review of the research project and to address any concerns and comments. The Research Coordinator will advise the researcher on processes specific to DHSS and provide advice on health research best practices.

If your project relies on personal health information or other existing health records, you may request access to the data in accordance with the [Health Information Act](#), and [Access to Information and Protection of Privacy Act](#). The NWT *Health Information Act* provides for the use of personal health information for research purposes while protecting the privacy of individuals. Please complete the Research Support form section 2 (Data Access Request) and submit the form with your project proposal to the HSS Research Coordinator for review and feasibility assessment.

Further, if your project involves conducting research (including surveys, focus groups or interviews) with **HSS staff** such as physicians, nurses, policymakers or other staff at the DHSS or NWT health authorities (including the Northwest Territories Health and Social Services Authority (NTHSSA), Tłı̄chq Community Services Agency (TCSA) or Hay River Health and Social Services Authority (HRHSSA)), contact the HSS Research Coordinator for further details and requirements (e.g. research agreement):

HSS Research  
[HSS\\_Research@gov.nt.ca](mailto:HSS_Research@gov.nt.ca)  
PO Box 1320  
5015 49th Street  
Yellowknife, NT X1A 2L9  
Phone | Tél. : 867-767-9053  
Fax | Téléc. : 867-873-0484

To locate HSS contact information and further Health research guidance at:

[hss.gov.nt.ca/en/services/health-and-social-services-research-nwt](https://hss.gov.nt.ca/en/services/health-and-social-services-research-nwt)

In addition, health-related research carried out by physicians may require a Medical Research Permit issued by the Office of the Registrar, Professional Licensing, Department of Health and Social Services (DHSS).

For more information on the permit contact:

Office of the Registrar, Professional Licensing  
Department of Health and Social Services  
Government of the Northwest Territories  
P.O. Box 1320  
Yellowknife, NT X1A 2L9  
Email: [professional\\_licensing@gov.nt.ca](mailto:professional_licensing@gov.nt.ca)  
Phone: (867) 767-9067  
[www.hss.gov.nt.ca/en/services/professional-licensing](https://www.hss.gov.nt.ca/en/services/professional-licensing)

## Forestry-related research

Research projects related to forest environments in the Northwest Territories require a Forest Research Licence under the NWT [Forest Management Act](#) and Regulations. This licence is required in addition to the Scientific Research Licence issued by SSO.

The Department of Environment and Climate Change (ECC), Forest Management Division is responsible for issuing Forest Research Licences. Researchers are required to contact the ECC - Forest Management Division regional office in their study area to apply for this licence.

The Forest Research Licence pertains to studies on trees and most woody vegetation (including shrub tundra), and to certain forest ecosystem and physical studies such as carbon exchange investigations – and similar research that may disturb forest soil. It is your responsibility as a researcher to contact the ECC-Forest Management Division to apply for a Forest Research Licence, and to check whether your research will require such a licence.

For more information contact:

Forest Management Division  
Department of Environment and Climate Change  
Government of the Northwest Territories  
2nd Floor, 149 McDougal Road  
P.O. Box 7  
Fort Smith, NT X0E 0P0  
Phone: (867) 872-7700  
[www.ecc.gov.nt.ca/en/services/forest-resources](http://www.ecc.gov.nt.ca/en/services/forest-resources)

## Research involving fisheries and/or marine mammals

For scientific studies involving marine or freshwater life, including fish, marine mammals (except polar bears – see [Wildlife Research Permit](#)), aquatic invertebrates (including their eggs, spawn, embryonic, larval and juvenile stages) and other biota such as benthos and plankton, a licence is required from Fisheries and Oceans Canada (DFO). Every researcher or individual who intends to fish for scientific purposes is required to have a licence, including employees of the federal, provincial or territorial governments. Other oceanographic research projects may also require a licence from DFO, depending on the scope of the study and the potential disturbance to or incidental capture of aquatic life.

In addition to the DFO licence, the research project also requires a Scientific Research Licence issued by SSO before work in the NWT begins.

Licences for North of 60 degrees are issued by:

Senior Licence Officer  
Fisheries and Oceans Canada (DFO)  
Northern Operations  
P.O. Box 358  
Iqaluit, NU X0A 0H0

Phone: (867) 979-8005

[XCNA-NT-NUpermit@dfo-mpo.gc.ca](mailto:XCNA-NT-NUpermit@dfo-mpo.gc.ca)

## Research in lands administered by Parks Canada

A Research and Collection Permit (RCP) is required to conduct any natural research or archaeological collection activities in national parks, national park reserves, national marine conservation areas, national historic sites, and/or the Pingo Canadian Landmark.

RCP applications are submitted through a national online system at:

[www.pc.gc.ca/apps/rps/page1\\_e.asp](http://www.pc.gc.ca/apps/rps/page1_e.asp)

The RCP System website also contains information regarding the process, guidelines, research coordinators and their contact information, and other relevant information.

## Research in Territorial Protected Areas

Scientific Research Licenses for research projects being conducted within Territorial Protected Areas must be reviewed by the area's management board prior to issuance. Written confirmation from the management board that there are no concerns regarding the research project is required by SSO. Any concerns or suggestions from the management board will be communicated to the researcher to address.

In Ts'udé Niljné Tuyeta Territorial Protected Area, a Protected Area Permit is required in addition to the Scientific Research Licence issued by SSO.

Researchers are strongly encouraged to engage with the management board in the early stages of research development and to maintain open and ongoing communication. This will help ensure that research projects are relevant and result in meaningful benefits for the protected areas and adjacent communities.

For more information, or to contact a Protected Area Management Board:

Government of Northwest Territories  
Department of Environment and Climate Change  
Conservation Planning and Implementation Unit  
PO Box 1320  
Yellowknife, NT X1A 2R3  
Phone: (867) 767-9233  
[conservationplanning@gov.nt.ca](mailto:conservationplanning@gov.nt.ca)

## Research in National Wildlife Areas

A National Wildlife Area permit is required to enter and do research in Edézhíe National Wildlife Area. Permit applications can be obtained through the Canadian Wildlife Service, Environment and Climate Change Canada, by emailing [CWSPermitNorth@ec.gc.ca](mailto:CWSPermitNorth@ec.gc.ca).

## Migratory bird research

Researchers that wish to study any migratory bird designated in the [Migratory Birds Convention Act](#) may also require a Scientific Permit from the Canadian Wildlife Service (CWS). Studies involving fauna listed as Species at Risk (SAR) may also require a SAR permit from CWS. Proof of some other permits/authorizations may be required before a CWS permit can be issued. Please contact the Canadian Wildlife Service (CWS) in Yellowknife for further information and see the links below:

Canadian Wildlife Service  
Environment and Climate Change Canada  
5019 52nd Street, 4th Floor  
P.O. Box 2310  
Yellowknife, NT X1A 2P7  
Phone: (867) 669-4754  
[ec.tnopermisscf-cwspermitnwt.ec@canada.ca](mailto:ec.tnopermisscf-cwspermitnwt.ec@canada.ca)  
[www.canada.ca/en/environment-climate-change/services/migratory-birds-legal-protection/list.html](http://www.canada.ca/en/environment-climate-change/services/migratory-birds-legal-protection/list.html)

If your research will involve banding birds, you will also require a Migratory Birds – Canadian Bird Banding Permit. Information and applications are available online at the website below, or by contacting:

Canadian Bird Banding Office  
National Wildlife Research Centre  
Canadian Wildlife Service  
1125 Colonel By Drive (Raven Road)  
Ottawa, ON K1A 0H3  
Phone: (613) 998-0524  
[ec.bbo.ec@canada.ca](mailto:ec.bbo.ec@canada.ca)  
[www.canada.ca/en/environment-climate-change/services/bird-banding/program-overview-contact-information.html](http://www.canada.ca/en/environment-climate-change/services/bird-banding/program-overview-contact-information.html)

## Research in migratory bird sanctuaries

Researchers wanting access to a Migratory Bird Sanctuary for the purposes of scientific study require a Migratory Bird Sanctuary Permit. This applies not only to biological studies, but any kind of research – including physical studies, non-intrusive activities and certain aerial surveys. This permit is required in addition to a GNWT research permit or licence, and any other applicable permitting processes.

For more information, contact:

Canadian Wildlife Service  
Environment and Climate Change Canada  
P.O. Box 2310  
4th Floor, 5019 – 52 Street  
Yellowknife, NT X1A 2P7  
Phone: (867) 669-4754

[ec.tnopermisscf-cwspermitnwt.ec@canada.ca](mailto:ec.tnopermisscf-cwspermitnwt.ec@canada.ca)

[www.canada.ca/en/environment-climate-change/services/migratory-bird-sanctuaries/locations.html](http://www.canada.ca/en/environment-climate-change/services/migratory-bird-sanctuaries/locations.html)

## Research in territorial lands

Public Land (Commissioner's and Territorial) are lands managed and administered by the Government of the Northwest Territories (GNWT), and specifically, by the Department of Environment and Climate Change.

The Administration of the Territorial Lands Act System (ATLAS) provides accurate mapping of each parcel of land in the Northwest Territories. ATLAS provides accurate graphic and written information on each parcel of land within a community's boundaries. ATLAS is a land information system that uses GIS technology. Visit this resource at:

[www.maps.geomatics.gov.nt.ca/HTML5Viewer\\_Prod/index.html?viewer=ATLAS](http://www.maps.geomatics.gov.nt.ca/HTML5Viewer_Prod/index.html?viewer=ATLAS)

Researchers intending to conduct projects using Territorial Lands should contact the regional office of the Department of Environment and Climate Change closest to their fieldwork area. At its discretion, Lands may issue a lease if the project entails intrusive activities or long-term capital improvements.

Contact information for the Department of Climate Change regional offices' can be found at:

[www.ecc.gov.nt.ca/en/regional-offices](http://www.ecc.gov.nt.ca/en/regional-offices)

## Research in Nunavut

If you are planning to conduct research in Nunavut, you will require a licence or permit to do so. The Nunavut Research Institute (NRI) is responsible for administering Scientific Research Licences under the Nunavut Scientists Act. NRI does not license wildlife or archaeology research, research in National Parks (Research and Collection Permit required) and certain fisheries research. The Scientific Research Licence application process involves consultation with Nunavut community authorities and other local and regional agencies who may be affected by and/or have an interest in the proposed study.

For more information, visit the Nunavut Research Institute's website at: [www.nri.nu.ca](http://www.nri.nu.ca), or contact:

Manager, Research Liaison Nunavut Research Institute

P.O. Box 1720

Iqaluit, NU X0A 0H0

Phone: (867) 979-7279

[www.nri.nu.ca](http://www.nri.nu.ca)

Wildlife research in Nunavut is licensed under the Nunavut Wildlife Act. The Wildlife Research Permit Application guidelines and form can be downloaded at the Nunavut Department of Environment website at: [www.gov.nu.ca/environment/information/wildlife-management](http://www.gov.nu.ca/environment/information/wildlife-management)

Archaeological Research in Nunavut is covered under the Nunavut Archaeological and Paleontological Sites Regulations of the Nunavut Act. The Nunavut Archaeology Program is responsible for the management and protection of the territory's archaeological resources. The Guidelines for Nunavut Territory Archaeology and Palaeontology Permits can be downloaded at: [www.gov.nu.ca/sites/default/files/files/Guide\\_English.pdf](http://www.gov.nu.ca/sites/default/files/files/Guide_English.pdf)

## Research in the Yukon

Under the provisions of the *Scientists and Explorers Act*, all persons entering the Yukon for the purposes of research must obtain a Scientists and Explorers Licence. For more on the application process, licence requirements, required research permits, and information about conducting research in the Yukon, you can download the Guidebook on Scientific Research in the Yukon at [www.tc.gov.yk.ca/scientists\\_explorers.html](http://www.tc.gov.yk.ca/scientists_explorers.html)

Consultation with Yukon First Nations is part of the research licensing process. For additional information, contact:

Manager, Heritage Resources Unit

Cultural Services Branch

Department of Tourism & Culture

Government of Yukon

Box 2703

Whitehorse, YT Y1A 2C6

Phone: (867) 667-5363

[www.tc.gov.yk.ca/scientists\\_explorers.html](http://www.tc.gov.yk.ca/scientists_explorers.html)

## Regions and Community Contacts

For our purposes, there are six Regions in the NWT: Beaufort Delta, Sahtu, North Slave, Dehcho and South Slave (see [Figure 1](#)).

See [Figure 1](#) to identify which region(s) your research will be conducted. Refer to [Table 1](#) for communities in each region of the NWT. You are advised to begin the research licence application process and engaging with potentially impacted Indigenous Governments, Indigenous Organizations, or municipal governments at least three months before the planned start date of your research. Several regions in the NWT have settled land claim agreements in place, so it is important to understand which Indigenous Governments and Indigenous Organizations represent the interests of rights holders. Some areas or communities may have more than one Indigenous Government or Indigenous Organization representing different rights holders.

As previously mentioned, effective communication with the appropriate Indigenous Governments, Indigenous Organizations, and/or municipal governments is a vital part of the research licensing process in the North, and a research licence will not be issued by SSO, if appropriate communication within the region has not taken place. The Indigenous Governments, Indigenous Organizations, or municipal governments with which you need to communicate will depend on the scope, methodology and location of the study.

Written confirmation is required to show that the Indigenous Governments, Indigenous Organizations, or municipal governments potentially affected by your research have no concerns regarding your research project. In some cases, the GNWT will be required to hold a consultation to ensure that agreements are not adversely impacted. Generally, the Indigenous governments or Indigenous organizations respond directly to SSO via fax using a response form, or email through the POLAR system.

**Table 1 – Regions and communities in the NWT<sup>1</sup>**

Admin. Region	Communities
<b>Inuvialuit</b>	Aklavik, Inuvik, Paulatuk, Sachs Harbour, Tuktoyaktuk, Ulukhaktok
<b>Gwich'in</b>	Aklavik, Fort McPherson, Inuvik, Tsiigehtchic
<b>Sahtu</b>	Colville Lake, Déljne, Fort Good Hope, Norman Wells, Tulita,
<b>Dehcho</b>	Enterprise, Fort Liard, Fort Providence, Fort Simpson, Hay River, Hay River Dene Reserve, Jean Marie River, Kakisa, Nahanni Butte, Trout Lake, Wrigley
<b>North Slave</b>	Behchokò, Detah, Gamètì, N'dilo, Wekweètì, Whatì, Yellowknife
<b>South Slave</b>	Fort Resolution, Fort Smith, Łutselk'è

<sup>1</sup> The Administrative Regions in Table 1 are for administrative purposes. The GNWT acknowledges that there are Indigenous Governments and Indigenous Organizations representing rights holders in each of these areas.

In addition to the contact information available in this *Guide*, you can find updated contact information for Indigenous governments at the GNWT's Department of Executive and Indigenous Affairs website: [www.eia.gov.nt.ca/en/nwt-aboriginal-governments](http://www.eia.gov.nt.ca/en/nwt-aboriginal-governments). Maps of the territory, including a *Settlement Areas and Asserted Territories within the NWT* map, are also available on this website.



## Beaufort Delta Region - Inuvialuit Settlement Region

The Inuvialuit Final Agreement (IFA), provided for the transfer of ownership of approximately 91,000 square kilometers of land within the Inuvialuit Settlement Region (ISR) from the Government of Canada to the Inuvialuit. The ISR is located in the northwest corner of the NWT and the northern portion of the Yukon. The IFA established the Inuvialuit Regional Corporation (IRC) to represent the rights and benefits of the Inuvialuit and to manage the affairs of its corporate subsidiaries. The IFA also established the Inuvialuit Game Council (IGC), which is responsible for upholding and administering Inuvialuit harvesting rights and represents the collective interest of Inuvialuit in matters related to wildlife, the environment, renewable resource management and conservation in the ISR. The Inuvialuit Land Administration (ILA) owns Inuvialuit lands and is responsible for the overall management of settlement lands.

Each Inuvialuit community has a community corporation, the directors of which form part of the IRC, as well as a Hunters and Trappers Committee (HTC). A representative from each form the IGC.

Actions you need to include in your plan to research in the ISR:

1. Submit a pre-screening form with the Environmental Impact Screening Committee;
2. Consult with the ILA to determine if a land use permit is required; and
3. Communicate with the local Community Corporation and HTC about your research project.

### The Environmental Impact Screening Committee (EISC)

The Environmental Impact Screening Committee (EISC) is one of five co-management bodies established under the IFA. These co-management bodies are part of the resource management regime in the ISR. Each board serves to jointly manage resources within the ISR.

If your research takes place on land or water in, or adjacent to, the ISR (see Figure 2) you must contact the EISC for pre-screening (i.e. to determine whether or not your project will require screening for potential environmental impacts). **Note that you must contact the EISC directly, and that their application and submission process is separate from SSO's.**

[www.screeningcommittee.ca](http://www.screeningcommittee.ca)

If the EISC requires environmental screening for your research project, the Secretary to the EISC will provide you with the necessary information to complete a project description and make a submission. This is separate from the SSO licensing submission. You must submit this application at least 45 days prior to their next scheduled meeting date in order to be placed on the agenda for that meeting.

You will find more information about the EISC and the screening process at the web address below, and you may direct your questions to:

Environmental Impact Screening Committee  
Joint Secretariat – Inuvialuit Renewable Resource Committees  
107 Mackenzie Road, Suite 204  
P.O. Box 2120

Inuvik, NT X0E 0T0

Phone: (867) 777-2828

[eisc@jointsec.nt.ca](mailto:eisc@jointsec.nt.ca)

[www.screeningcommittee.ca](http://www.screeningcommittee.ca)

## Public and Inuvialuit lands

The ISR consists of both Public Land and Inuvialuit Lands. Inuvialuit Lands are further divided into lands in which the Inuvialuit have ownership of surface and subsurface minerals – referred to as class 7(1)(a) lands – and lands with surface rights only – referred to as 7(1)(b) lands.

In the ISR, land use permits for use of Inuvialuit Lands are obtained from the Inuvialuit Land Administration (ILA), and for the use of Public Lands, from the GNWT, Department of Environment and Climate Change. Water licences in the ISR are obtained from the Inuvialuit Water Board.

The Inuvialuit Land Administration (ILA) administers and manages the lands received under the Inuvialuit Final Agreement. The ILA reviews and makes approval decisions on applications to access and use Inuvialuit Lands. Permits are required by researchers in order to access Inuvialuit Lands.

Note that you have to contact the ILA directly to confirm whether you need to apply for a land use permit. If so, you will need to prepare and submit a permit application for your project. This is different and separate from SSO's licensing process.

You may direct inquiries to:

Inuvialuit Land Administration

P.O. Box 290

Tuktoyaktuk, NT X0E 1C0

Phone: (867) 977-7100

[irc.inuvialuit.com/lands/inuvialuit-land-administration](http://irc.inuvialuit.com/lands/inuvialuit-land-administration)

## Public lands

On Public land in the ISR, you will require a Land Use Permit from the Department of Environment and Climate Change if your proposed research activities have significant potential impacts on the local environment. Activities that fall below the thresholds outlined in the regulations do not require a Land Use Permit.

It is your responsibility as a researcher to contact GNWT, Department of Environment and Climate Change and determine whether you require a Land Use Permit.

For more information on land use regulations, including activities that require a land use permit, refer to [Appendix B](#) for links to some of INAC's publications. Links to INAC's contact information in the ISR, and elsewhere in the NWT, are also available in [Appendix B](#).

The Inuvialuit Water Board provides for the conservation, development, and utilization of water resources in the ISR to provide the optimal benefit of water resources to all Canadians, and to NWT

residents. Under the Waters Act, an application must be made to the Board and a Licence issued prior to the use of any waters or disposal of waste. The application requirements also apply to departments and agencies of the federal government. The only exclusions are the use of water for domestic purposes, in-stream users (fishing, swimming, boating), or during an emergency, to extinguish a fire or to control or prevent a flood. For more information, visit the Inuvialuit Water Board website: [www.nuvwb.ca](http://www.nuvwb.ca)

In addition, if you will conduct research that uses land within the municipal limits of any NWT community you should contact the GNWT Department of Municipal and Community Affairs (MACA) to contact the government that administers the land. If it is public land (territorial or commissioners land), please contact Department of Climate Change. [ATLAS](#) can be used to review parcels within the NWT to identify administrators and interests.

## Community engagement

Before a Scientific Research Licence is issued by SSO, the researcher must effectively engage with the appropriate Indigenous Governments, Indigenous Organizations, and/or municipal governments and address any concerns, comments and suggestions regarding their proposed research. For studies involving land, water, flora and/or fauna within the ISR, contact the IGC and/or IRC. For research involving people – such as research on social, cultural, economic or health issues – contact the IRC).

In addition, engage the Inuit Research Advisor (IRA) at:

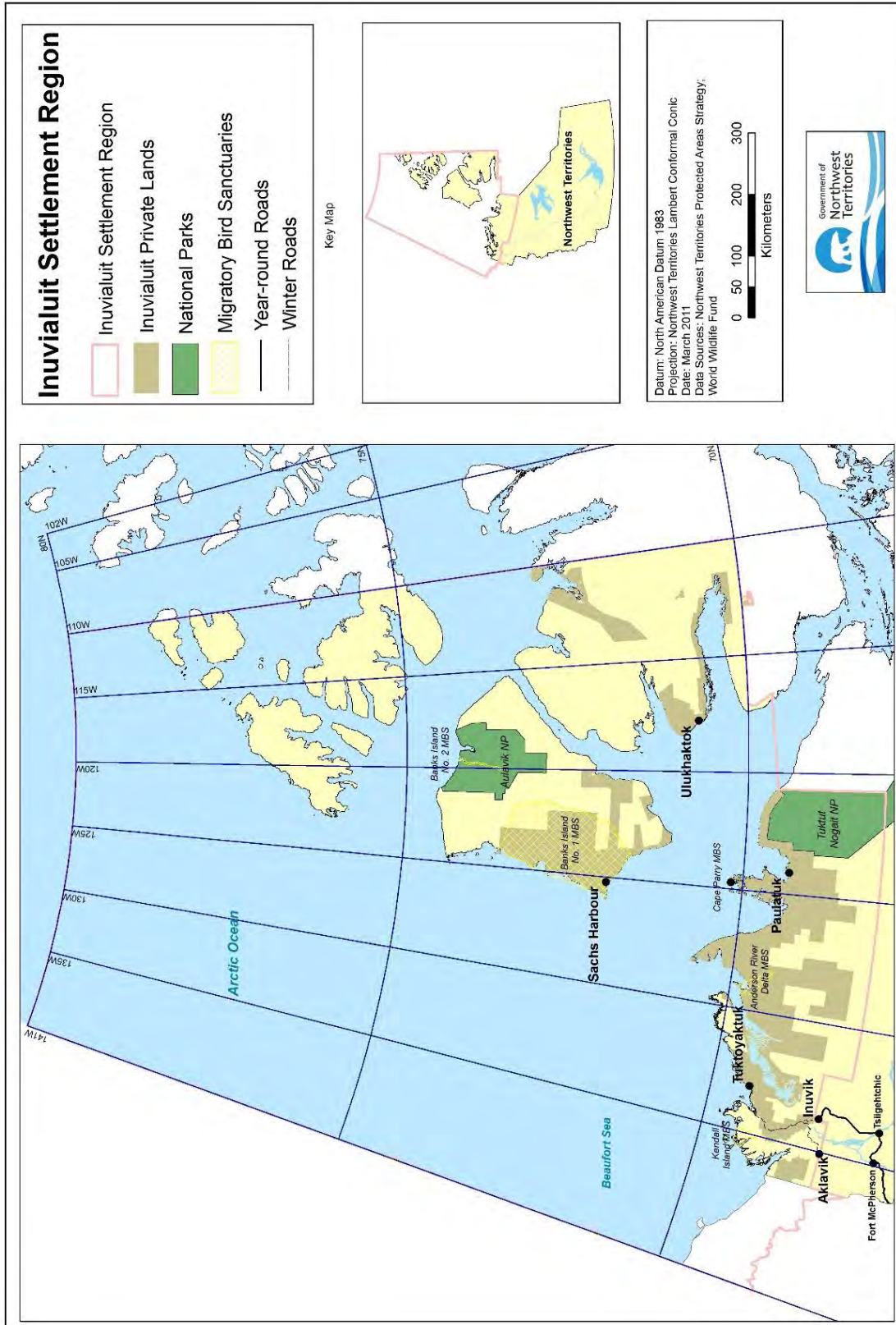
Inuit Research Advisor  
Inuvialuit Regional Corporation  
Community Development Division  
107 Mackenzie Road  
Inuvik, NT X0E 0T0  
Phone: (867) 777-7026  
[research@inuvialuit.com](mailto:research@inuvialuit.com)

Further information on research involving human subjects is also available at:

Inuvialuit Cultural Resource Centre  
Bag Service #21  
Inuvik, NT X0E 0T0  
Phone: (867) 777-2595  
[culturalcentre@inuvialuit.com](mailto:culturalcentre@inuvialuit.com)

See the following pages for community contacts within the ISR.

Figure 2 – Inuvialuit Settlement Region



**Table 2 – Contacts in the Inuvialuit Settlement Region**

Community	Community/Band Council	Hunters and Trappers Committee (HTC)	Municipal Office
<b>Aklavik*</b>	Aklavik Community Corporation Corporate Manager P.O. Box 119 Aklavik, NT X0E 0A0 Phone: (867) 978-2414 <a href="mailto:accmanager@inuvialuitcc.com">accmanager@inuvialuitcc.com</a>	Aklavik Hunters and Trappers Committee President P.O. Box 119 Aklavik, NT X0E 0A0 Phone: (867) 978-2723 <a href="mailto:ahtc@northwestel.net">ahtc@northwestel.net</a>	Hamlet of Aklavik Senior Administrative Officer P.O. Box 88 Aklavik, NT X0E 0A0 Phone: (867) 978-2361 <a href="mailto:saoaklavik@permafrost.com">saoaklavik@permafrost.com</a>
<b>Inuvik*</b>	Inuvik Community Corporation Corporate Manager P.O. Box 1365 Inuvik, NT X0E 0T0 Phone: (867) 777-2603 <a href="mailto:manager@inuvikcc.com">manager@inuvikcc.com</a> <a href="http://irc.inuvialuit.com">irc.inuvialuit.com</a>	Inuvik Hunters and Trappers Committee President P.O. Box 1720 Inuvik, NT X0E 0T0 Phone: (867) 777-3671 <a href="mailto:inuvikhtc@hotmail.com">inuvikhtc@hotmail.com</a>	Town of Inuvik Senior Administrative Officer P.O. Box 1160 Inuvik, NT X0E 0T0 Phone: (867) 777-8600 <a href="mailto:sao@inuvik.ca">sao@inuvik.ca</a> <a href="http://inuvik.ca">inuvik.ca</a>
<b>Paulatuk</b>	Paulatuk Community Corporation Corporate Manager P.O. Box 98 Paulatuk, NT X0E 1N0 Phone: (867) 580-3601 <a href="mailto:pccmanager@inuvialuitcc.com">pccmanager@inuvialuitcc.com</a>	Paulatuk Hunters and Trappers Committee President General Delivery Paulatuk, NT X0E 1N0 Phone: (867) 580-3004 <a href="mailto:paulatukhtc@gmail.com">paulatukhtc@gmail.com</a>	Hamlet of Paulatuk Mayor P.O. Box 98 Paulatuk, NT X0E 1N0 Phone: (867) 580-3531 <a href="mailto:hopaulatuk@gmail.com">hopaulatuk@gmail.com</a>
<b>Sachs Harbour</b>	Sachs Harbour Community Corporation Corporate Manager P.O. Box 59 Sachs Harbour, NT X0E 0Z0 Phone: (867) 690-3025 <a href="mailto:sachs.manager@gmail.com">sachs.manager@gmail.com</a>	Sachs Harbour Hunters and Trappers Committee President P.O. Box 79 Sachs Harbour, NT X0E 0Z0 Phone: (867) 690-3028 <a href="mailto:shtcrespersion@yahoo.ca">shtcrespersion@yahoo.ca</a>	Hamlet of Sachs Harbour Mayor P.O. Box 90 Sachs Harbour, NT X0E 0Z0 Phone: (867) 690-4351 Email: <a href="mailto:hamlet_CEO@northwestel.net">hamlet_CEO@northwestel.net</a>
<b>Tuktoyaktuk</b>	Tuktoyaktuk Community Corporation Corporate Manager P.O. Box 350 Tuktoyaktuk, NT X0E 1C0 Phone: (867) 977-2390 <a href="mailto:manager@tukcommunitycorp.com">manager@tukcommunitycorp.com</a>	Tuktoyaktuk Hunters and Trappers Committee President P.O. Box 286 Tuktoyaktuk, NT X0E 1C0 Phone: (867) 977-2457 <a href="mailto:tuk.htc@gmail.com">tuk.htc@gmail.com</a>	Hamlet of Tuktoyaktuk Senior Administrative Officer P.O. Box 120 Tuktoyaktuk, NT X0E 1C0 Phone: (867) 977-2286 <a href="mailto:sao@tuktoyaktuk.ca">sao@tuktoyaktuk.ca</a>

Community	Community/Band Council	Hunters and Trappers Committee (HTC)	Municipal Office
<b>Ulukhaktok (Holman)</b>	Ulukhaktok Community Corporation Corporate Manager P.O. Box 127 Ulukhaktok, NT X0E 0S0 Phone: (867) 396-4701 <a href="mailto:ulu_community_corp@hotmail.com">ulu_community_corp@hotmail.com</a>	Olokhaktomiut Hunters and Trappers Committee Chairperson P.O. Box 161 Ulukhaktok, NT X0E 0S0 Phone: (867) 396-4808 <a href="mailto:ohc_2015@outlook.com">ohc_2015@outlook.com</a>	Hamlet of Ulukhaktok Senior Administrative Officer P.O. Box 157 Ulukhaktok, NT X0E 0S0 Phone: (867) 396-8000 <a href="mailto:sao_ulu@northwestel.net">sao_ulu@northwestel.net</a>

\* See also Gwich'in Settlement Area (GSA) – some of these communities are also within the GSA.

## Beaufort Delta Region - Gwich'in Settlement Area

The Gwich'in Comprehensive Land Claim Agreement (GCLCA) came into effect in 1992 through which the Gwich'in Tribal Council (GTC) received title to approximately 28,487 square kilometers of land in the Gwich'in Settlement Area (GSA). The GCLCA established the GTC to represent the rights and benefits of Gwich'in and to manage the affairs of its subsidiaries. The GCLCA also established institutions of public government to co-manage wildlife, and regulate land, water and the environment in the GSA; this includes the Gwich'in Renewable Resources Board (GRRB), the Gwich'in Land and Water Board (GLWB), and the Gwich'in Land Use Planning Board (GLUPB). There are also Renewable Resource Councils (RRC) in each Gwich'in community to encourage and promote local involvement in conservation, harvesting studies, research, and wildlife management in the local community.

Actions you need to include in your plan to research in the GSA:

1. Check in with the Gwich'in Renewable Resources Board;
2. Check in with the Gwich'in Land and Water Board to determine if a land use permit or water licence is required;
3. Communicate with the Gwich'in Tribal Council and Renewable Resources Council about your project;
4. Contact the Gwich'in Tribal Council, Department of Cultural Heritage to enter into a research agreement if your project involves Gwich'in people as participants, or contact the Gwich'in Tribal Council, Department of Lands and Resources for permission to access private lands.

### Gwich'in lands

The Gwich'in Tribal Council (GTC), Department of Lands and Resources is responsible for administering and managing the lands received under the GCLCA. Depending on the nature of the research, researchers should review the GCLCA to determine if permits are required including any parameters required before accessing Gwich'in Lands. The GCLCA requires that people who are not Gwich'in participants who wish to access Gwich'in lands must do so with the agreement of the GTC.

Note that you must contact the GTC directly to confirm whether you need to apply for a land use permit. If so, you will need to prepare and submit a permit application for your project. This is a separate process from SSO's licensing procedure.

You may direct inquiries to:

Gwich'in Tribal Council  
Department of Lands and Resources  
P.O. Box 1509  
Inuvik, NT X0E 0T0  
Phone: (867) 777-7914  
[gwichintribal.ca](http://gwichintribal.ca)

## Territorial lands

You require a Land Use Permit and/or a Water Licence if your activities in the GSA will exceed certain thresholds. This is determined by the potential impacts of your proposed research on the environment. Activities that fall below the thresholds outlined in the Mackenzie Valley Land Use Regulations do not require a Land Use Permit. Activities that require a Land Use Permit include, but are not restricted to: establishing a campsite with a duration exceeding 200 person-days; construction of a building with a footprint of more than 100 m<sup>2</sup> and a height of more than 5 m; and petroleum fuel storage with a capacity that equals or exceeds 4 000 L. Water Licences are applied according to NWT Water Regulations criteria.

The Gwich'in Land and Water Board (GLWB) is responsible for issuing Land Use Permits and Water Licences within the GSA. To determine whether your proposed activity requires a land use permit and/or a water licence, to apply for either, or to learn more about the GLWB, visit their website at [www.glwb.com](http://www.glwb.com) or contact them at the following address:

Gwich'in Land and Water Board  
P.O. Box 2018  
Inuvik, NT X0E 0T0  
Phone: (867) 777-7900  
[www.glwb.com](http://www.glwb.com)

It is your responsibility as a researcher to contact the GLWB to determine whether you require a Land Use Permit and/or Water Licence.

Researchers should also be aware that a Land Use Permit will only be issued for activities that are in accordance with the Land Use Plan as developed by the Gwich'in Land Use Planning Board (GLUPB). For more information on the Gwich'in Land Use Plan, visit the GLUPB website at [www.gwichinplanning.nt.ca](http://www.gwichinplanning.nt.ca), or contact them using the contact information listed under Community Consultation.

**In addition, if you will conduct research that uses land within the municipal limits of any NWT community you should contact the GNWT Department of Municipal and Community Affairs (MACA) to contact the government which administers the land. If it is public land (territorial or commissioners land), please contact Department of Environment and Climate Change. [ATLAS](#) can be used to review parcels within the NWT to identify administrators and interests. Community engagement**

Before a Scientific Research Licence is issued by SSO, the researcher must effectively engage with the appropriate community organizations and address any concerns, comments, and suggestions regarding their proposed research. For studies involving land, water, flora and/or fauna within the GSA, contact the local Renewable Resource Council(s) (RRCs) and the Gwich'in Renewable Resources Board (GRRB). For research involving people – such as research on social, cultural, economic or health issues – contact the local Gwich'in Council(s), and the Gwich'in Social and Cultural Institute (GSCI; now the GTC, Department of Cultural Heritage).

Contact the GTC, Department of Cultural Heritage (Formerly the Gwich'in Social and Cultural Institute - GSCI) at:

Executive Director  
GTC, Department of Cultural Heritage  
1-3 Council Crescent  
P.O. Box 1509  
Inuvik, NT X0E 0T0  
Phone: (867) 777-7900  
[www.gwichintribal.ca](http://www.gwichintribal.ca)

Contact the Gwich'in Renewable Resource Board at:

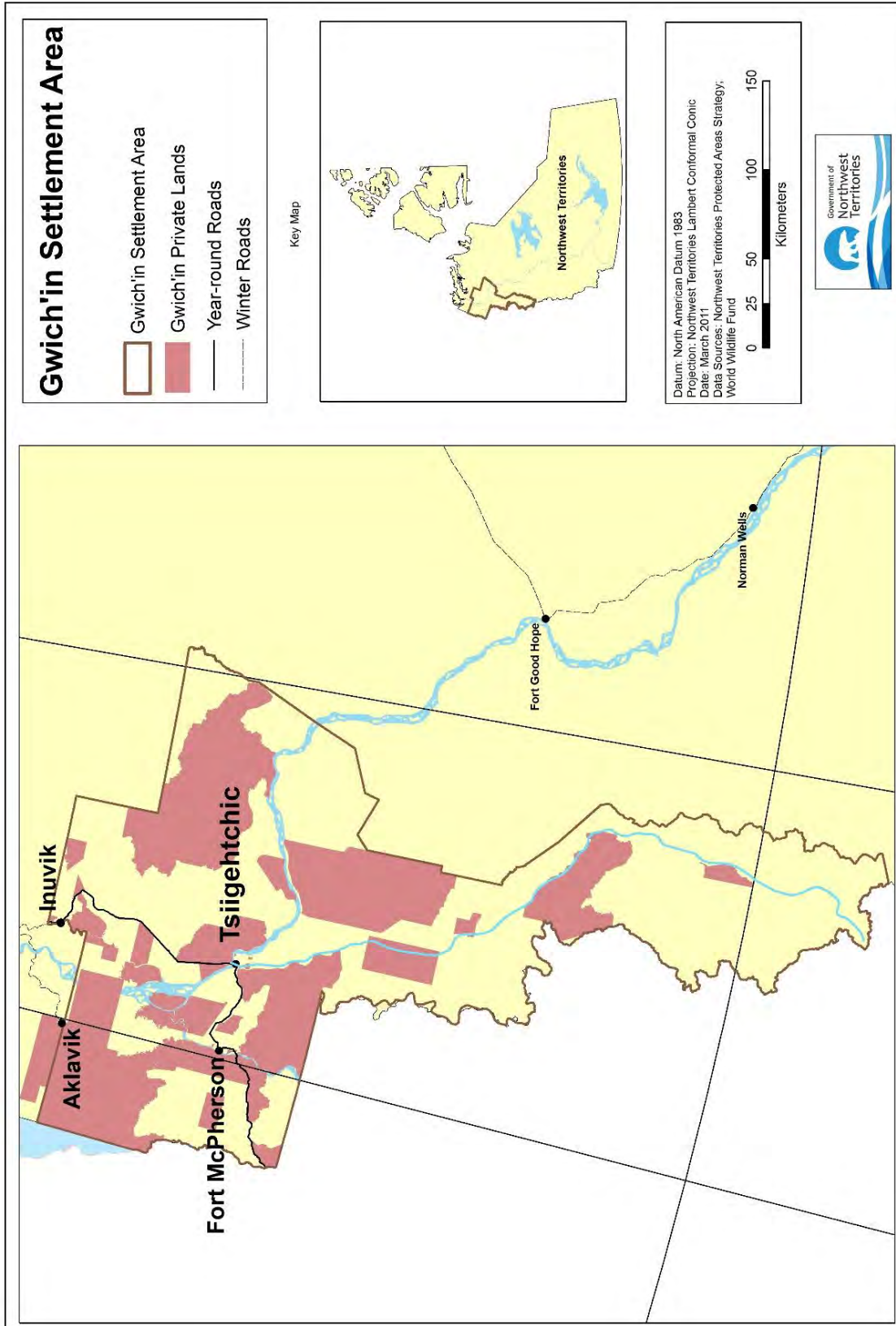
Executive Director  
Gwich'in Renewable Resource Board  
P.O. Box 2240  
Inuvik, NT X0E 0T0  
Phone: (867) 777-6600  
[www.grrb.nt.ca](http://www.grrb.nt.ca)

The Gwich'in Land Use Planning Board (GLUPB) stays informed of all research projects taking place within the GSA and may also advise local organizations on whether research activities are in accordance with the Land Use Plan.

For more information, you may wish to contact:

Land Use Planner  
Gwich'in Land Use Planning Board  
P.O. Box 2478  
Inuvik, NT X0E 0T0  
Phone: (867) 777-3506  
Fax: (867) 777-3516  
[planner@gwichinplanning.nt.ca](mailto:planner@gwichinplanning.nt.ca)  
[www.gwichinplanning.nt.ca](http://www.gwichinplanning.nt.ca)

Figure 3 – Gwich'in Settlement Area



**Table 3 – Regional contacts in the Gwich'in Settlement Area**

Community	Community/Band Council	Hunters and Trappers Committee (HTC)	Municipal Office
<b>Aklavik*</b>	Ehdiitat Gwich'in Council President P.O. Box 118 Aklavik, NT X0E 0A0 Phone: (867) 978-2340	Ehdiitat Gwich'in Renewable Resource Council RRC Coordinator P.O. Box 118 Aklavik, NT X0E 0A0 Phone: (867) 978-2336 <a href="mailto:errccoord@northestel.net">errccoord@northestel.net</a>	Hamlet of Aklavik Senior Administrative Officer P.O. Box 88 Aklavik, NT X0E 0A0 Phone: (867) 978-2361 <a href="mailto:saoaklavik@permafrost.com">saoaklavik@permafrost.com</a>
<b>Fort McPherson</b>	Tetlit Gwich'in Council President P.O. Box 30 Fort McPherson, NT X0E 0J0 Phone: (867) 952-2330 <a href="mailto:president@tgcouncil.ca">president@tgcouncil.ca</a>	Tetlit Gwich'in Renewable Resource Council RRC Coordinator P.O. Box 30 Fort McPherson, NT X0E 0J0 Phone: (867) 952-2330	Hamlet of Fort McPherson Mayor P.O. Box 321 Fort McPherson, NT X0E 0J0 Phone: (867) 952-2428 <a href="http://www.fortmcperson.ca">www.fortmcperson.ca</a>
<b>Inuvik*</b>	Nihtat Gwich'in Council President P.O. Box 2570 Inuvik, NT X0E 0T0 Phone: (867) 777-6650 <a href="mailto:President@nihtatgwichin.ca">President@nihtatgwichin.ca</a>	Nihtat Gwich'in Renewable Resource Council RRC Coordinator P.O. Box 2570 Inuvik, NT X0E 0T0 Phone: (867) 777-6652 <a href="mailto:rrc@nihtatgwichin.ca">rrc@nihtatgwichin.ca</a>	Town of Inuvik Senior Administrative Officer P.O. Box 1160 Inuvik, NT X0E 0T0 Phone: (867) 777-8600 <a href="mailto:sao@inuvik.ca">sao@inuvik.ca</a> <a href="http://inuvik.ca">inuvik.ca</a>
<b>Tsiigehtchic</b>	Gwichya Gwich'in Council President P.O. BOX 58 Tsiigehtchic, NT X0E 0B0 Phone: (867) 953-3011 <a href="mailto:president@gwichyagwichin.ca">president@gwichyagwichin.ca</a>	Gwichya Gwich'in Renewable Resource Council RRC Coordinator P.O. Box 58 Tsiigehtchic, NT X0E 0B0 Phone: (867) 953-3608 <a href="mailto:gwichyarrcb@hotmail.com">gwichyarrcb@hotmail.com</a>	Tsiigehtchic Charter Community Council Chief P.O. Box 4 Tsiigehtchic, NT X0E 0B0 Phone: (867) 953-3201

\*See also Inuvialuit Settlement Region - some of these communities are also within the ISR.

## Sahtú Region – Sahtú Settlement Area

The Sahtu Dene and Métis Comprehensive Land Claim Agreement (SDMCLCA), came into effect in 1994 and provided for approximately 41,000 km<sup>2</sup> of settlement lands within the Sahtu Settlement Area (SSA) to Sahtu Dene and Métis people. The SDMCLCA established the Sahtú Secretariat Incorporated (SSI) to represent the rights and benefits of Sahtú Dene and Metis and to manage the affairs of its subsidiaries. The SDMCLCA also established institutions of public government to co-manage wildlife, and regulate land, water and the environment in the SSA; this includes the Sahtú Renewable Resources Board (SRRB), the Sahtú Land and Water Board (SLWB), and the Sahtu Land Use Planning Board (SLUPB). There are also Renewable Resource Councils (RRC) in each Sahtú community to encourage and promote local involvement in conservation, harvesting studies, research and wildlife management in the local community.

The SDMCLCA provides that SSI can assign and re-assign the rights under the SDMCLCA – the delegated rights model is set out in the Sahtú Register. The Register will provide information on which SDMCLCA implementing body to contact for the various rights and benefits.

The governance model in the Sahtú consists of 3 district land corporations, 7 community based land corporations and 7 financial corporations. The 3 district land corporations are the owners and managers of Sahtú lands. The 7 community-based land corporations provide programs and services for Sahtú beneficiaries at the community level. The 7 financial corporations manage the revenues and distributions.

On September 1, 2016, the Déljñę Gotine Government (DGG) was formed pursuant to the Déljñę Final Self Government Agreement (DFSGA). The DGG assumed the roles and responsibilities of the previous Sahtú implementing bodies in the district, including the local land corporation, financial corporation, district land corporation, as well as the Déljñę First Nation Band. Figure 4 depicts the boundaries of the SSA, the districts within it.

Actions you need to include in your plan to research in the SSA:

1. Check in with the Sahtu Land and Water Board to determine if a land use permit or water licence is required;
2. Check in with the appropriate District Land Corporation Office for permission to access private lands;
3. Check in with the Sahtu Renewable Resources Board;
4. Check in with the local Band, Land Corporation(s) and Renewable Resources Council about your project.

### Sahtu lands

The Tulita District Land Corporation, K’ahsho Got’ine District and DGG are responsible for managing Sahtú settlement In their respective districts. Please consult the SDMCLCA to identify the requirements are set out prior to accessing Sahtu Lands as well as the Sahtú Register to identify the appropriate body.

Below is the contact information for each district:

Déline Got'ine Government

P.O. Box 156  
Déljne, NT X0E 0G0  
Phone: (867) 589-8100

Tulita District Land Corporation Limited

P.O. Box 108  
Tulita, NT X0E 0K0  
Phone: (867) 588- 4984

K'ahsho Got'ine Land Corporation Limited

P.O. Box 18  
Fort Good Hope, NT X0E 0H0  
Phone: (867) 598-2529

The Sahtu Secretariat Incorporated (SSI) is the coordinating body for the Land Corporations. It functions as a point of contact for all government agencies and departments on issues, such as education, health, environment, and economic development. The Secretariat's mandate is to ensure implementation of programs and services under the land claims agreement for the benefit of the Sahtu people.

The SSI does not own land. Title to all settlement lands outside of municipalities are vested to the district land corporations, as defined in the Agreement. As such, the responsibility for the ownership and management of these lands rest with the three district land corporations, on behalf of the land claim participants. For more information, contact:

Sahtu Secretariat Incorporated

P.O. Box 155  
Déljne, NT X0E 0G0  
Phone: (867) 589-4719  
Fax: (867) 589-4908

## Public lands

You require a Land Use Permit and/or a Water Licence if your activities in the SSA exceed certain thresholds. This is determined by the potential impacts of your proposed research on the environment. Activities that fall below the thresholds outlined in the Mackenzie Valley Land Use Regulations do not require a Land Use Permit. Activities that require a Land Use Permit include, but are not restricted to: establishing a campsite exceeding 200 person-days in length; construction of a building with a footprint of more than 100 m<sup>2</sup> and a height of more than 5 m; and petroleum fuel storage with a capacity that equals or exceeds 4 000 L. Water Licences are applied according to NWT Water Regulations criteria.

The Sahtu Land and Water Board (SLWB) is responsible for issuing Land Use Permits and Water Licences within the SSA. To determine whether your proposed research requires a land use permit and/or a water licence, to apply for either, or for more information on the SLWB, visit their site at [www.slwb.com](http://www.slwb.com). You can also contact the SLWB at the following address:

Sahtu Land and Water Board  
P.O. Box 1  
Fort Good Hope, NT X0E 0H0  
Phone: (867) 598-2413  
[www.slwb.com](http://www.slwb.com)

It is your responsibility as a researcher to contact the SLWB to determine whether you require a Land Use Permit and/or Water Licence.

Researchers should also be aware that the SLWB will submit the completed application to the Sahtu Land Use Planning Board (SLUPB) as part of the referral process, to determine if the proposed activity conforms to the applicable Land Use Plan. For more information on the Sahtu Land Use Plan, visit the SLUPB website at [www.sahtulanduseplan.org](http://www.sahtulanduseplan.org).

## Community engagement

Before a Scientific Research Licence is issued by SSO, the researcher must effectively communicate with the appropriate Indigenous Governments, Indigenous Organizations, or municipal governments and address any concerns, comments, and suggestions regarding their proposed research. For studies involving land, water, flora and/or fauna within the Sahtu, contact the local Renewable Resource Council(s) (RRCs) and the Sahtu Renewable Resources Board (SRRB). For research involving people – such as research on social, cultural, economic or health issues – contact the local Land Corporations.

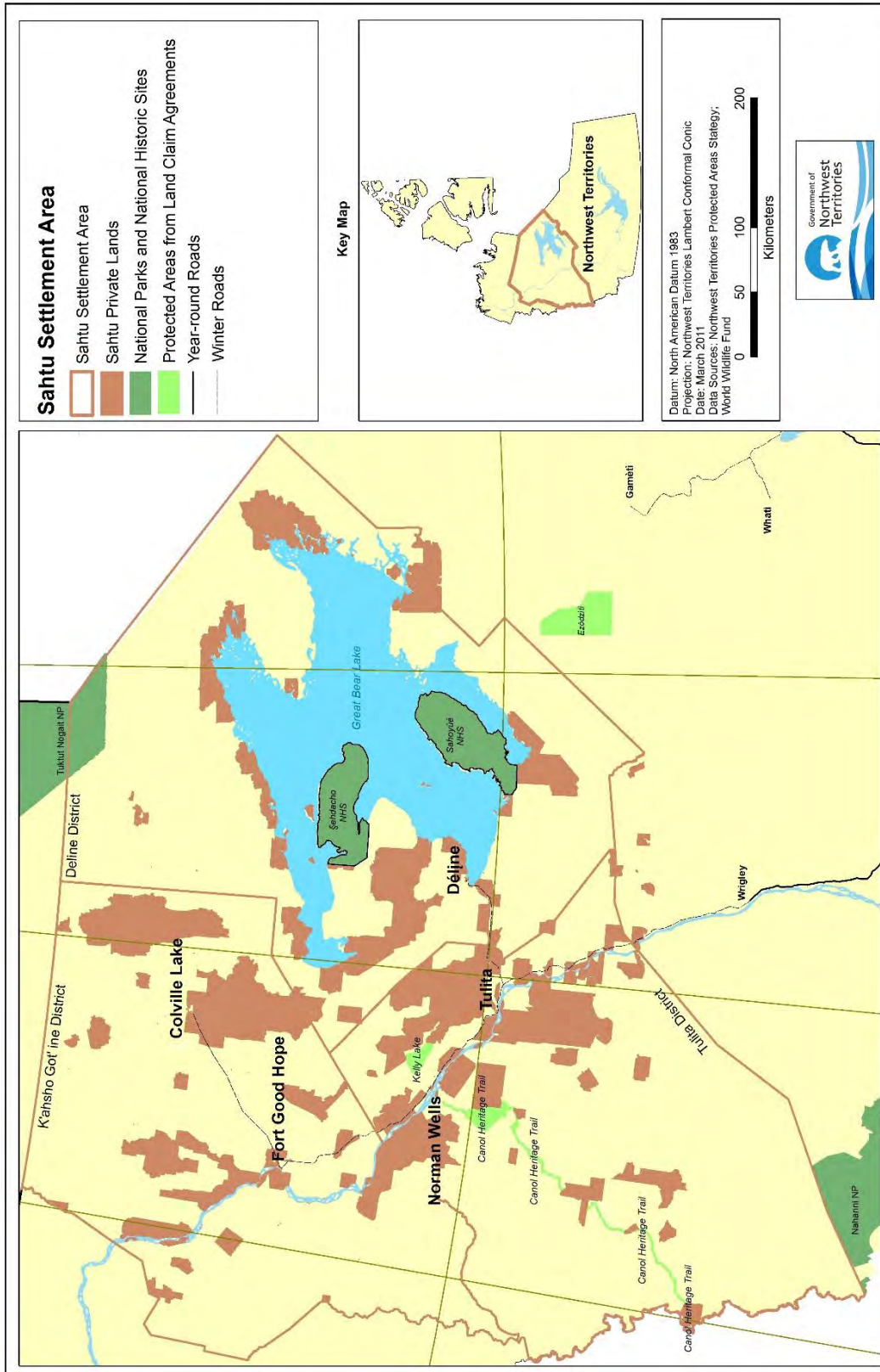
The Sahtu Renewable Resources Board can be contacted at:

Sahtu Renewable Resource Board  
P.O. Box 134  
Tulita, NT X0E 0K0  
Phone: (867) 588-4040  
[eas@srrb.nt.ca](mailto:eas@srrb.nt.ca)  
[www.srrb.nt.ca](http://www.srrb.nt.ca)

In addition, if you will conduct research that uses land within the municipal limits of any NWT community you should contact the GNWT Department of Municipal and Community Affairs (MACA) to contact the government which administers the land. If it is public land (territorial or commissioners land), please contact Department of Environment and Climate Change. [ATLAS](#) can be used to review parcels within the NWT to identify administrators and interests.

See the following pages for community contacts within the SSA.

Figure 4 – Sahtu Settlement Area



**Table 4 – Community contacts in the Sahtu Settlement Area**

Community	Community/Band Council	Hunters and Trappers Committee (HTC)	Municipal Office
<b>Colville Lake</b>	<p>Ayoni Keh Land Corporation                      P.O. BOX 43                      Colville Lake, NT X0E 1L0                      Phone: (867) 709-2200  <a href="mailto:dcodzi@behdziahda.com">dcodzi@behdziahda.com</a></p>	<p>Behdzi Ahda' Renewable Resource Council                      President                      P.O. Box 53                      Colville Lake, NT X0E 1L0                      Phone: (867) 709-2200  <a href="mailto:reception@behdziahda.com">reception@behdziahda.com</a></p>	<p>Ayoni Keh Land/Dugha Financial Corporation                      President                      P.O. Box 43                      Colville Lake, NT X0E 1L0                      Phone: (867) 709-2700  <a href="mailto:reception@behdziahda.com">reception@behdziahda.com</a></p>
<b>Déljne (Fort Franklin)</b>	<p>Déljne Got'ine Government                      P.O. Box 156                      Déljne, NT X0E 0G0                      Phone: (867) 589-8100</p>	<p>Déljne Got'ine Government                      P.O. Box 156                      Déljne, NT X0E 0G0                      Phone: (867) 589-8100</p>	<p>Déljne Got'ine Government                      P.O. Box 156                      Déljne, NT X0E 0G0                      Phone: (867) 589-8100</p>
<b>Fort Good Hope</b>	<p>Yamoga Land Corporation                      P.O. BOX 18                      Fort Good Hope, NT X0E 0H0                      Phone: (867) 598-2519/2529  <a href="mailto:president@yamoga.ca">president@yamoga.ca</a></p> <p>Fort Good Hope Métis Nation Local #54 Land Corporation                      President                      General Delivery                      Fort Good Hope, NT X0E 0H0                      Phone: (867) 598-2105  <a href="mailto:fghmetislandcorp@outlook.com">fghmetislandcorp@outlook.com</a></p>	<p>Fort Good Hope Renewable Resource Council                      President                      P.O. Box 19                      Fort Good Hope, NT X0E 0H0                      Phone: (867) 598-2193  <a href="mailto:fgh.rrc@northwestel.net">fgh.rrc@northwestel.net</a></p>	<p>Xahweguweh/Yamoga Land and Financial Corporation                      P.O. Box 18                      Fort Good Hope, NT X0E 0H0                      Phone: (867) 598-2519  <a href="mailto:President@yamoga.ca">President@yamoga.ca</a></p>
<b>Tulita (Fort Norman)</b>	<p>Tulita Land Corporation                      P.O. BOX 63                      Tulita, NT X0E 0K0                      Phone: 867-588-3734                      Fax: 867-588-4025  <a href="mailto:president@tulitalandcorp.ca">president@tulitalandcorp.ca</a></p> <p>Fort Norman Métis Land/Financial Corporation                      President                      P.O. Box 36                      Tulita, NT X0E 0K0                      Phone: (867) 588-3201  <a href="mailto:president@fnmlc.ca">president@fnmlc.ca</a></p>	<p>Tulita Renewable Resource Council Office Manager                      P.O. Box 27                      Tulita, NT X0E 0K0                      Phone: (867) 588-4724</p>	<p>Tulita District Land Corporation Executive Director                      P.O. Box 108                      Tulita, NT X0E 0K0                      Phone: (867) 588-4984  <a href="mailto:district@allstream.net">district@allstream.net</a></p> <p>Hamlet of Tulita Senior Administrative Officer                      P.O. Box 91                      Tulita, NT X0E 0K0                      Phone: (867) 588-4471  <a href="mailto:sao@hamletoftulita.ca">sao@hamletoftulita.ca</a></p>

# North Slave Region – The Tłıchq Region and Asserted Territories

## Tłıchq Region

The North Slave Region consists of the Tłıchq region as set out in the Tłıchq Agreement as well as the asserted territories of other Indigenous Governments and Indigenous Organizations.

The Tłıchq Agreement came into effect in 2005 and provided for approximately 39,000 square kilometers of settlement land. The Tłıchq Agreement establishes the Tłıchq Government and sets out the Government's law-making powers and the rights and benefits of Tłıchq citizens. In addition to identifying Tłıchq lands, the Agreement also defines distinct geographic areas. The first and largest geographic area is Mòwhì Gogha Dè Níítáèè, the traditional area of the Tłıchq. The second distinct area is Wek'èezhì, a resource management area located wholly within Mòwhì Gogha Dè Níítáèè. The third distinct area are Tłıchq lands, which consist of a single block of both surface and subsurface title. The Tłıchq communities of Behchokò (formerly Rae-Edzo), Whatì (formerly Lac la Martre), Gamètì (formerly Rae Lakes), and Wekweètì (formerly Snare Lake) are located within the boundary of Tłıchq Lands, on lands owned by the respective public government of each community.

Finally, the Tłıchq Agreement defines an area called Ezôdzitì, which is of historical and cultural importance to the Tłıchq First Nation. The Tłıchq do not own this land and do not exercise any additional harvesting or management rights within its boundaries. However, the parties to the Tłıchq Agreement have agreed to protect Ezôdzitì in the interest of preserving its historical and cultural importance to the Tłıchq people.

## Asserted Territories

If you plan on doing research in the North Slave Region, please carefully read the items below.

The Tłıchq Lands Protection Department (TLPD), part of the Tłıchq Government, is responsible for administering and managing the lands received under the Tłıchq Land Claims and Self-government Act. Note that you must contact the TLPD directly to confirm whether you need a permit to access Tłıchq Lands.

Direct your inquiries to:

Tłıchq Lands Director  
Tłıchq Government  
P.O. Box 412  
Behchokò, NT X0E 0Y0  
Phone: (867) 392-6381  
Fax: (867) 392-6389

[www.tlichq.ca](http://www.tlichq.ca)

## Public lands

You will require a Land Use Permit and/or a Water Licence if your activities in the North Slave Region will exceed certain thresholds. This is determined by the potential impacts of your proposed research on the environment. Activities that fall below the thresholds outlined in the Mackenzie Valley Land Use Regulations do not require a Land Use Permit. Activities that will require a Land Use Permit include, but are not restricted to: establishing a campsite with a duration exceeding 200 person-days; construction of a building with a footprint larger than 100 m<sup>2</sup> and a height of more than 5 m; and petroleum fuel storage with a capacity that equals or exceeds 4 000 L. Water Licences are applied according to NWT Water Regulations criteria.

The Wek'èezhìi Land and Water Board (WLWB) is responsible for issuing Land Use Permits and Water Licences within the Wek'èezhìi Management Area. Outside this area in the North Slave Region, the Mackenzie Valley Land and Water Board (MVLWB) is responsible for issuing these permits and licences.

To determine whether your proposed activity requires a land use permit and/or water licence, to apply for either, or for more information on the WLWB and MVLWB, visit their websites or contact them at the following addresses:

Wek'èezhìi Land and Water Board

P.O. Box 32

Wekweètì, NT X0E 1W0

Phone: (867) 713-2500

[www.wlwb.ca](http://www.wlwb.ca)

Mackenzie Valley Land and Water Board

P.O. Box 2130

7th Floor - 4922 48th Street

Yellowknife, NT X1A 2P6

Phone: (867) 669-0506

[www.mvlwb.com](http://www.mvlwb.com)

It is your responsibility as a researcher to contact the WLWB and/or MVLWB to determine whether you will require a Land Use Permit and/or Water Licence.

In addition, if you will conduct research that uses land within the municipal limits of any NWT community you should contact the GNWT Department of Municipal and Community Affairs (MACA) to contact the government which administers the land. If it is public land (territorial or commissioners land), please contact Department of Environment and Climate Change. [ATLAS](#) can be used to review parcels within the NWT to identify administrators and interests. Community engagement

Before a Scientific Research Licence is issued by SSO, the researcher must effectively communicate with the appropriate community organizations and address any concerns, comments, and suggestions regarding their proposed research.

Because the North Slave Region encompasses lands with and without finalized land claims, make sure you refer to the distribution list for your research licence to confirm which community organizations you must engage.

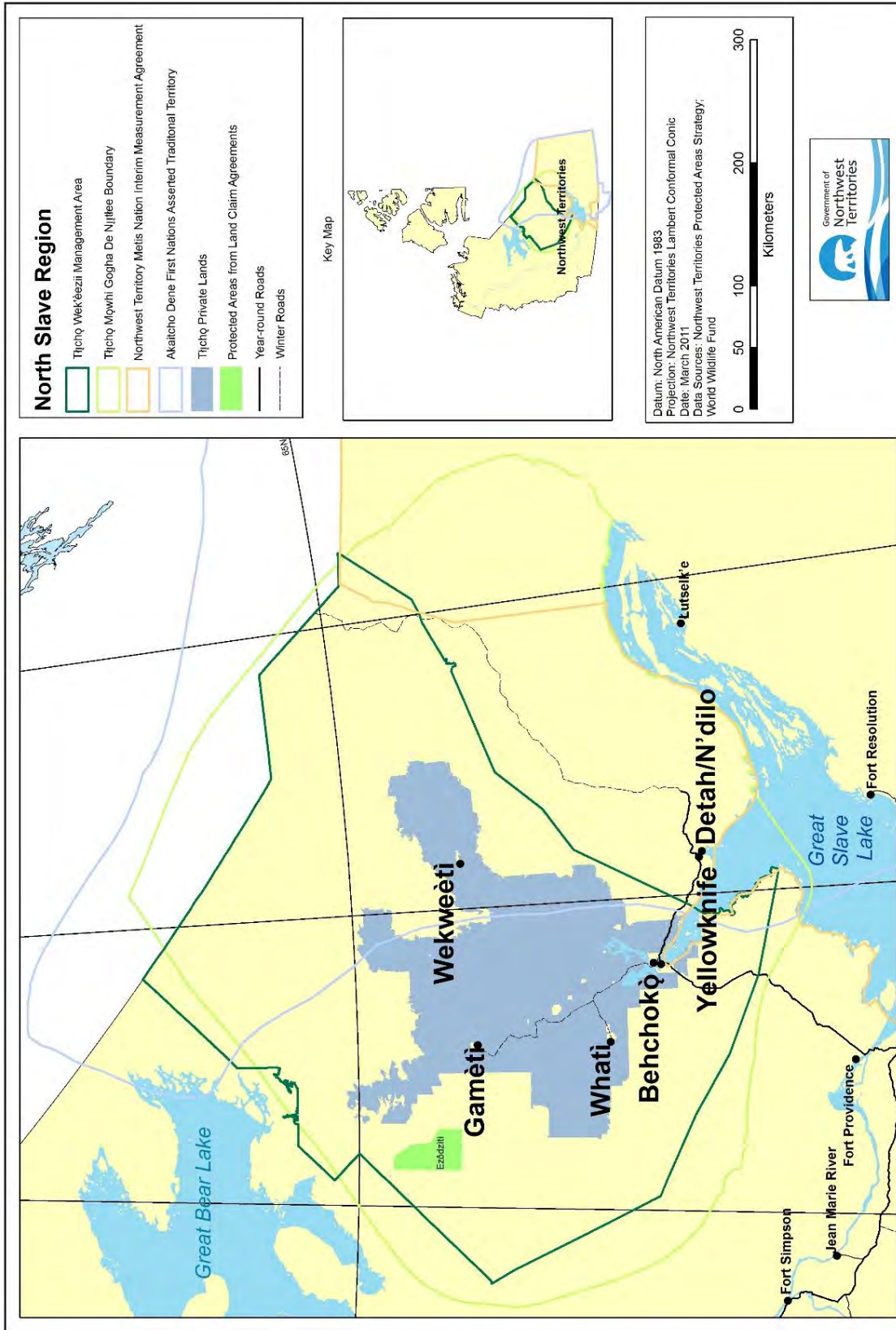
The following gives you a general guideline of the organizations to which SSO may distribute your application, regarding the different areas of the North Slave region: Tłı̄chǫ lands: Tłı̄chǫ Government, Wek'èezhìi Renewable Resources Board (WRRB), and North Slave Métis Alliance (NSMA); East and northeast area of the North Slave Region – outside Tłı̄chǫ lands: Tłı̄chǫ Lands Protection Department (TLPD), Wek'èezhìi Renewable Resources Board (WRRB), North Slave Métis Alliance (NSMA), Yellowknives Dene First Nation (YKDFN), Łutselk'e Dene First Nation (LKDFN), and in the east corner of the region, also the Northwest Territories Métis Nation (NWTMN).

South area of the North Slave Region – outside Tłı̄chǫ lands: Yellowknives Dene First Nation (YKDFN), Wek'èezhìi Renewable Resources Board (WRRB), North Slave Métis Alliance (NSMA), and the Northwest Territories Métis Nation (NWTMN).

Research applications in the Treaty 8 area (Akaitcho Dene First Nations Asserted Traditional Territory, which is indicated above as the areas where the YKDFN and/or LKDFN are contacted) will be sent as a notification to the Akaitcho Territory Government (ATG). The ATG defers to the local communities to review research licence applications.

Akaitcho Territory Government  
General Delivery  
Fort Resolution, NT X0E 0M0  
Phone: (867) 394-3313  
Fax: (867) 394-3413  
[akaitcho.ca](http://akaitcho.ca)

Figure 5 – North Slave Region



**Table 5 – Regional contacts in the North Slave Region**

Community	Indigenous Government / Band Council	Renewable Resources Organization	Municipal Office
<b>Gamètì</b>	<p style="text-align: center;">Tłıchǫ Government                      Manager of Research and Operations                      P.O. Box 412                      Behchokò, NT X0E 0Y0                      Phone: (867) 392-6381  <a href="http://www.tlicho.ca">www.tlicho.ca</a></p>		
<b>Behchokò (Rae-Edzo)</b>			
<b>Wekweètì</b>			
<b>Whatì</b>			
<b>East and Northeast area of North Slave Region</b>	<p>Yellowknives Dene First Nation (Dettah and Ndilǫ) Chiefs                      P.O. Box 2514                      Yellowknife, NT X1A 2P8                      Phone: (867) 766-3496  <a href="mailto:dettahadmin@ykdene.com">dettahadmin@ykdene.com</a>  <a href="http://www.ykdene.com">www.ykdene.com</a></p> <p>Łutselk'e Dene First Nation                      P.O. Box 28                      Łutselk'e, NT X0E 1A0                      Phone: (867) 370-3151                      Email: <a href="mailto:lkdfnlands@gmail.com">lkdfnlands@gmail.com</a></p>	<p>Yellowknives Dene First Nation                      Land &amp; Environment Committee Lands and Environment Director                      P.O. Box 2514                      Yellowknife, NT X1A 2P8                      Phone: (867) 766-3496  <a href="mailto:ndiloadmin@ykdene.com">ndiloadmin@ykdene.com</a>  <a href="http://www.ykdene.com">www.ykdene.com</a></p> <p>Łutselk'e Dene First Nation                      Wildlife, Land and Environment Committee Lands and Environment Manager                      P.O. Box 28                      Łutselk'e, NT X0E 1A0                      Phone: (867) 370-3151  <a href="mailto:lkdfnlands@gmail.com">lkdfnlands@gmail.com</a></p>	
<b>Southern area of North Slave Region</b>	<p>Yellowknives Dene First Nation (Dettah and Ndilǫ) Chiefs                      P.O. Box 2514                      Yellowknife, NT X1A 2P8                      Phone: (867) 766-3496  <a href="mailto:dettahadmin@ykdene.com">dettahadmin@ykdene.com</a>  <a href="http://www.ykdene.com">www.ykdene.com</a></p>	<p>Yellowknives Dene First Nation                      Land &amp; Environment Committee Lands and Environment Director                      P.O. Box 2514                      Yellowknife, NT X1A 2P8                      Phone: (867) 766-3496  <a href="mailto:ndiloadmin@ykdene.com">ndiloadmin@ykdene.com</a>  <a href="http://www.ykdene.com">www.ykdene.com</a></p>	

<p><b>Yellowknife</b></p>	<p>NWT Métis Nation Lands and Resources                  Manager                  P.O. Box 1167                  Fort Smith, NT X0E 0P0                  Phone: (867) 872-2770  <a href="http://www.nwtmetisnation.ca">www.nwtmetisnation.ca</a></p>	<p>NWT Métis Nation Lands and Resources                  Manager                  P.O. Box 1167                  Fort Smith, NT X0E 0P0                  Phone: (867) 872-2770  <a href="http://www.nwtmetisnation.ca">www.nwtmetisnation.ca</a></p>	<p>City of Yellowknife                  Mayor                  P.O. Box 580                  Yellowknife, NT X1A 2N4                  Phone: (867) 920-5600  <a href="mailto:admin@yellowknife.ca">admin@yellowknife.ca</a></p>
<p><b>Throughout the North Slave Region</b></p>	<p>Wek'èezhii Renewable Resources Board                  Executive Director                  102A 4504 49th Street                  Yellowknife, NT X1A 1A7                  Phone: (867) 873-5740  <a href="http://www.wrrb.ca">www.wrrb.ca</a></p> <p>North Slave Métis Alliance                  Regulatory Analyst                  P.O. Box 2301                  Yellowknife, NT X1A 2P7                  Phone: (867) 873-6762  <a href="mailto:general@nsma.net">general@nsma.net</a></p>		

## Public lands

You require a Land Use Permit and/or a Water Licence if your activities in the Dehcho and/or South Slave Regions exceed certain thresholds. This is determined by the potential impacts of your proposed research on the environment. Activities that fall below the thresholds outlined in the Mackenzie Valley Land Use Regulations do not require a Land Use Permit. Activities that require a Land Use Permit include, but are not restricted to: establishing a campsite with a duration exceeding 200 person-days; construction of a building with a footprint of more than 100 m<sup>2</sup> and a height of more than 5 m; and petroleum fuel storage with a capacity that equals or exceeds 4 000 L. Water Licences are applied according to NWT Water Regulations criteria.

The Mackenzie Valley Land and Water Board (MVLWB) is responsible for issuing Land Use Permits and Water Licences in the Dehcho and/or South Slave Regions.

To determine whether your proposed research requires a land use permit and/or water licence, to apply for a permit and/or licence, or for more information on the MVLWB, visit their website or contact them at:

Mackenzie Valley Land and Water Board  
 P.O. Box 2130  
 7th Floor - 4922 48th Street  
 Yellowknife, NT X1A 2P6  
 Phone: (867) 669-0506  
[www.mvlwb.com](http://www.mvlwb.com)

It is your responsibility as a researcher to contact the MVLWB to determine whether you require a Land Use Permit and/or Water Licence.

In addition, if you will conduct research that uses land within the municipal limits of any NWT community you should contact the GNWT Department of Municipal and Community Affairs (MACA) to contact the government which administers the land. If it is public land (territorial or commissioners land), please contact Department of Climate Change. [ATLAS](#) can be used to review parcels within the NWT to identify administrators and interests.

## **Community engagement**

Before a Scientific Research Licence is issued by SSO, the researcher must effectively communicate with the appropriate community organizations and address any concerns, comments, and suggestions regarding their proposed research.

Make sure you refer to the distribution list for your research licence application to confirm which community organizations you must engage.

As land claim issues are settled and the appropriate boards and committees are set up in these regions, the consultation process will likely change. At present, these are the general guidelines for the consultation process for proposed research in the Dehcho and South Slave Regions:

If your research will take place within the municipal limits of the community, contact the Municipal Council(s).

If your research will involve community residents, contact the local Band Council(s) and Métis Local(s)/NWT Métis Nation.

If your research will take place outside the community's municipal limits, contact the local renewable resources organization. If the community does not have an established renewable resources organization, contact the local Band Council and/or Métis Local/NWT Métis Nation.

All researchers must contact the appropriate organizations regarding their studies.

Note that research outside municipal limits often affects more than one community, depending on the location of your field work.

## Dehcho

All communities in the Dehcho region are members of the Dehcho First Nations (DCFN), except the Acho Dene Koe Band, in Fort Liard. The DCFN receives applications for all research related to its member communities via the online licensing system, but for their information only. The DCFN usually defers to local communities for the review of research licence applications.

Dehcho First Nations

P.O. Box 89

Fort Simpson, NT X0E 0N0

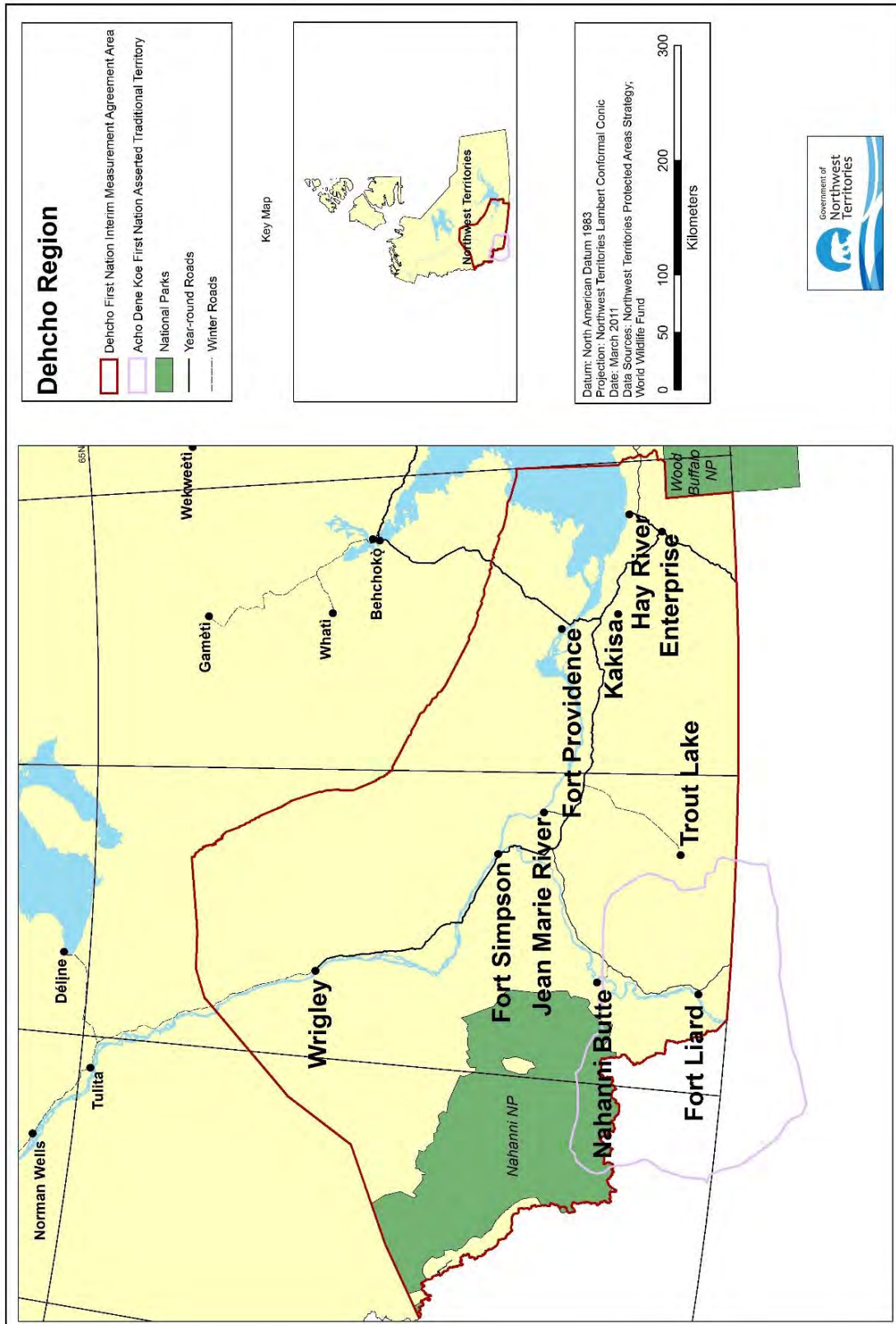
Phone: (867) 695-2610

[www.dehcho.org](http://www.dehcho.org)

[Figure 6](#) depicts the boundaries of the Dehcho Region.

For contact information for organizations in the Dehcho region, see the following pages.

Figure 6 – Dehcho Region



**Table 6 – Regional Contacts in the Dehcho Region**

Community	Band Council	Renewable Resources Organization	Municipal Office
<b>Enterprise</b>			Enterprise Settlement Council Senior Administrative Officer 526 Robin Road Enterprise, NT X0E 0R1 Phone: (867) 984-3491 <a href="mailto:sao@enterprise-nt.ca">sao@enterprise-nt.ca</a>
<b>Fort Liard</b>	Acho Dene Koe Band Band Manager General Delivery Fort Liard, NT X0G 0A0 Phone: (867) 770-4571 <a href="mailto:manager@adkfirstnation.ca">manager@adkfirstnation.ca</a>		Hamlet of Fort Liard Senior Administrative Officer General Delivery Fort Liard, NT X0G 0A0 Phone: (867) 770-4104 <a href="mailto:sao@fortliard.com">sao@fortliard.com</a>
<b>Fort Providence</b>	Deh Gáh Got'ie First Nation Chief P.O. Box 200 Fort Providence, NT X0E 0L0 Phone: (867) 699-7000 <a href="mailto:chief@dehgahgotie.ca">chief@dehgahgotie.ca</a>	Fort Providence Resource Management Board Chairman P.O. Box 226 Fort Providence, NT X0E 0L0 Phone: (867) 699-7009 Fax: (867) 699-3133 <a href="mailto:rm@dehgahgotie.ca">rm@dehgahgotie.ca</a>	Hamlet of Fort Providence Senior Administrative Officer P.O. Box 290 Fort Providence, NT X0E 0L0 Phone: (867) 699-3441 <a href="mailto:sao@fortprovidence.ca">sao@fortprovidence.ca</a>
<b>Fort Simpson</b>	Pehdzéh Kǰ First Nation Lands & Resources P.O. Box 469 Fort Simpson, NT X0E 0N0 Phone: (867) 695-3131 <a href="mailto:resources@liidliikue.com">resources@liidliikue.com</a>	Denendeh Resource Committee Lands and Environment Officer P.O. Box 469 Fort Simpson, NT X0E 0N0 Phone: (867) 695-3131 <a href="mailto:resources@liidliikue.com">resources@liidliikue.com</a>	Village of Fort Simpson Senior Administrative Officer P.O. Box 438 Fort Simpson, NT X0E 0N0 Phone: (867) 695-2253 <a href="mailto:sao@vofs.ca">sao@vofs.ca</a> <a href="http://www.fortsimpson.com">www.fortsimpson.com</a>
<b>Hay River</b>	West Point First Nation #1 47031 Mackenzie Highway Hay River, NT X0E 0R9 Phone: (867) 874-6677 <a href="mailto:land@wpfn.ca">land@wpfn.ca</a>  NWT Métis Nation Lands and Resources Manager P.O. Box 1167 Fort Smith, NT X0E 0P0 Phone: (867) 872-2770 <a href="http://www.nwtmetisnation.ca">www.nwtmetisnation.ca</a>		Town of Hay River Senior Administrative Officer #73 Woodland Drive Hay River, NT X0E 1G1 Phone: (867) 874-6522 <a href="mailto:sao@hayriver.com">sao@hayriver.com</a> <a href="http://www.hayriver.com">www.hayriver.com</a>

Community	Band Council	Renewable Resources Organization	Municipal Office
<b>Hay River Reserve</b>	Hay River Dene Band/ K'atl'odeeche First Nation Director of Lands and Negotiations P.O. Box 3060 Hay River Dene Reserve #1, NT X0E 1G4 Phone: (867) 874-6701 <a href="mailto:landdirector@katlodeeche.com">landdirector@katlodeeche.com</a>		
<b>Jean Marie River</b>	Jean Marie River First Nation Chief General Delivery Jean Marie River, NT X0E 0N0 Phone: (867) 809-2000 <a href="mailto:chief@jmrfn.com">chief@jmrfn.com</a>		
<b>Kakisa Lake</b>	Ka'a'gee Tu First Nation Chief P.O. Box 4428 Kakisa, NT X0E 1G3 Phone: (867) 825-2000		
<b>Nahanni Butte</b>	Nahanni Butte Dene Band Chief General Delivery Nahanni Butte, NT X0E 0N0 Phone: (867) 602-2900 <a href="mailto:chief.betsaka@gmail.com">chief.betsaka@gmail.com</a>		
<b>Sambaa K'e (Trout Lake)</b>	Sambaa K'e Dene Band Chief P.O. Box 10 Trout Lake, NT X0E 1E0 Phone: (867) 206-2800 <a href="mailto:chief@sambaakefn.com">chief@sambaakefn.com</a> <a href="http://www.sambaake.com">www.sambaake.com</a>		
<b>Wrigley (Pehdzéh Kí)</b>	Pehdzeh Ki First Nation Band Manager P.O. Box 56 Wrigley, NT X0E 1E0 Phone: (867) 581-3321 <a href="mailto:bandmanager@pkfn.ca">bandmanager@pkfn.ca</a>		

## South Slave (Akaitcho Territory)

The Akaitcho Territory Government (ATG) represents all South Slave communities. The ATG receives applications for all research in the South Slave Region via the online licensing system, but for their information only. The ATG usually defers to local communities for the review of research licence applications.

Akaitcho Territory Government Great Slave Lake Office General Delivery

Fort Resolution, NT X0E 0M0

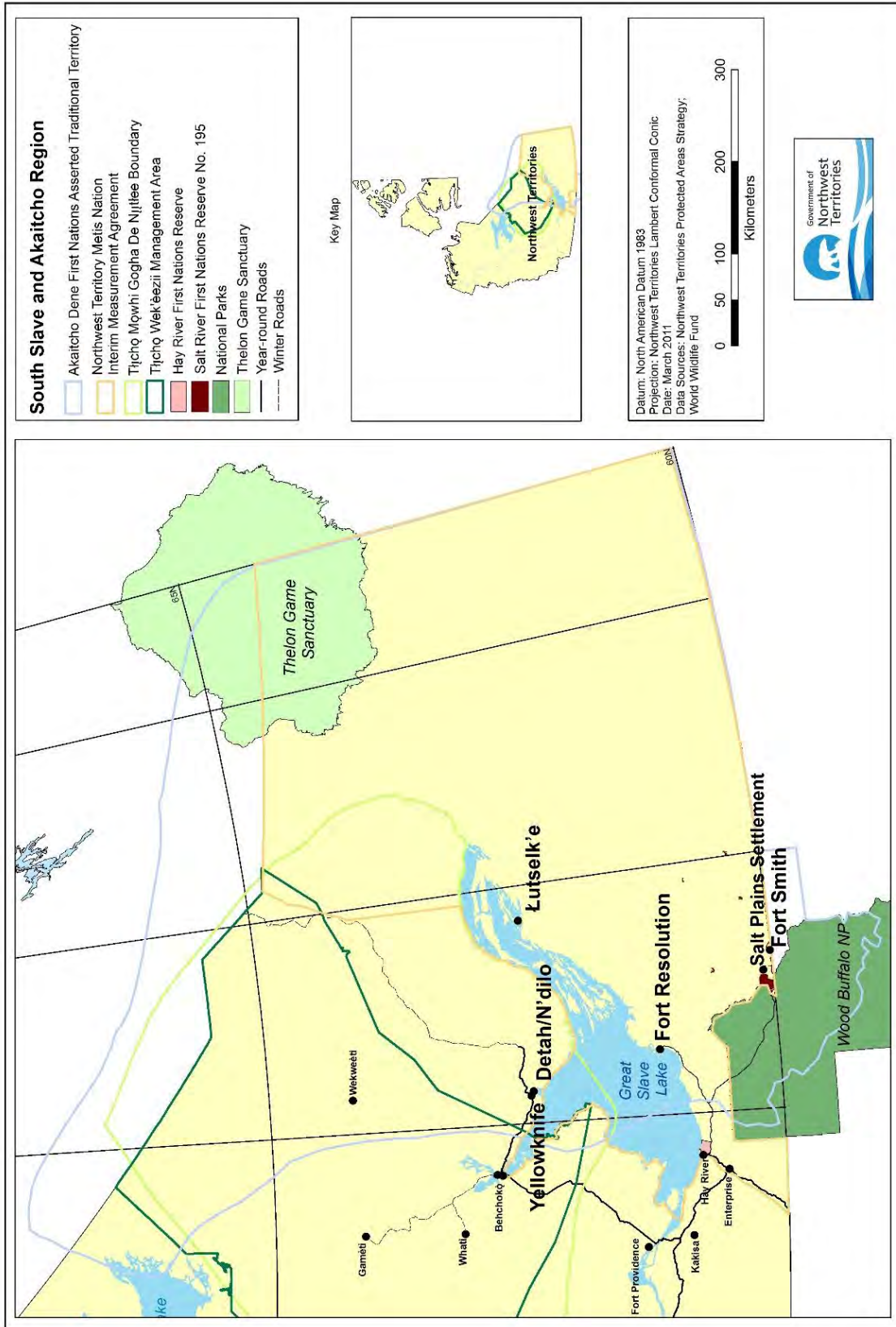
Phone: (867) 394-3313

[akaitcho.ca](http://akaitcho.ca)

[Figure 7](#) depicts the boundaries of the South Slave Region.

For contact information for organizations in the South Slave, see the following pages.

Figure 7 – South Slave Region



**Table 7 – Community contacts in the South Slave Region**

Community	Band Council	Renewable Resources Organization	Municipal Office
<b>Fort Resolution</b>	<p>Deninu K’ue First Nation IMA Coordinator P.O. Box 1899 Fort Resolution, NT X0E 0M0 Phone: (867) 394-4335 <a href="mailto:ima@dkfn.ca">ima@dkfn.ca</a></p> <p>NWT Métis Nation Lands and Resources Manager P.O. Box 1167 Fort Smith, NT X0E 0P0 Phone: (867) 872-2770 <a href="http://www.nwtmetisnation.ca">www.nwtmetisnation.ca</a></p>	<p>Deninu K’ue First Nation Environment and Conservation Committee IMA Coordinator P.O. Box 1899 Fort Resolution, NT X0E 0M0 Phone: (867) 394-4335 <a href="mailto:ima@dkfn.ca">ima@dkfn.ca</a></p>	<p>Fort Resolution Settlement Corporation/Deninoo Community Council Mayor General Delivery Fort Resolution, NT X0E 0M0 Phone: (867) 394-4556 Fax: (867) 394-5415</p>
<b>Fort Smith</b>	<p>Salt River First Nation Chief P.O. Box 960 Fort Smith, NT X0E 0P0 Phone: (867) 872-2986 Fax: (867) 872-3550</p> <p>NWT Métis Nation Lands and Resources Manager P.O. Box 1167 Fort Smith, NT X0E 0P0 Phone: (867) 872-2770 <a href="http://www.nwtmetisnation.ca">www.nwtmetisnation.ca</a></p> <p>Smith’s Landing First Nation Chief Executive Officer P.O. Box 1470 Fort Smith, NT X0E 0P0 Phone: (867) 872-4950 <a href="mailto:ceo@slfn196.com">ceo@slfn196.com</a> <a href="http://www.slfn.net">www.slfn.net</a></p>		<p>Town of Fort Smith Executive Secretary P.O. Box 147 Fort Smith, NT X0E 0P0 Phone: (867) 872-8400 <a href="http://www.fortsmith.ca">www.fortsmith.ca</a></p>
<b>Łutselk’e</b>	<p>Łutselk’e Dene First Nation P.O. Box 28 Łutselk’e, NT X0E 1A0 Phone: (867) 370-3151 <a href="mailto:lkdfnlands@gmail.com">lkdfnlands@gmail.com</a></p>	<p>Łutselk’e Dene First Nation Wildlife, Lands and Environment Committee Lands and Environment Manager P.O. Box 96 Łutselk’e, NT X0E 1A0 Phone: (867) 370-3820 <a href="mailto:lkdfnlands@gmail.com">lkdfnlands@gmail.com</a></p>	



## Appendix A: Other licences and permits

In addition to a Scientific Research Licence from SSO, you may require other licences or permits in order to conduct your research. Contact the appropriate agency for more information.

Customs: International researchers may require a work visa to conduct research in Canada. Also, equipment and samples for research purposes may have to be imported to Canada or exported back to their country of origin. For more information, visit Citizenship and Immigration Canada at [www.cic.gc.ca](http://www.cic.gc.ca), and the Canada Border Services Agency at [www.cbsa-asfc.gc.ca](http://www.cbsa-asfc.gc.ca).

### Export permits

It is an offence to remove any wildlife or wildlife parts, other than a manufactured product, from the NWT unless you have a Wildlife Export Permit. Permits are available from regional Environment and Climate Change (ECC) offices. A Marine Mammal Export Permit is required to transport marine mammals, or parts of marine mammals, out of the NWT. This permit is issued by Fisheries and Oceans Canada (DFO).

In addition, the Convention on International Trade in Endangered Species of Fauna and Flora (CITES) was established to control the import and export of species considered rare or endangered. You will need a CITES permit to import or export specimens of species listed by CITES to/from Canada. For more information visit [www.ec.gc.ca/cites](http://www.ec.gc.ca/cites).

## Field Work on Territorial Lands

### Land Use Permit

Those conducting field work on Territorial land require a Land Use Permit if their research activities are likely to have significant impacts on the environment.

For activities taking place in the Mackenzie Valley, apply to the Mackenzie Valley Land and Water Board for a land use permit, except for those regions with a settled claim such as the Gwich'in, Sahtu and Tłı̄chǫ regions. Each of these has their own respective boards who review permit applications for both Territorial and private lands. In the Inuvialuit Settlement Region, land use permits for the use of Territorial Lands are obtained from GNWT, Department of Climate Change, and for the use of Inuvialuit Lands, from the Inuvialuit Land Administration office.

If you will conduct research that uses land within the municipal limits of any NWT community you should contact the GNWT Department of Municipal and Community Affairs (MACA) to contact the government which administers the land. If it is public land (territorial or commissioners land), please contact Department of Climate Change. [ATLAS](#) can be used to review parcels within the NWT to identify administrators and interests.

## Canadian Firearms Program

You are required to have a licence to possess and register a firearm, and to obtain ammunition, in Canada. Your licence must be kept valid for as long as you possess firearms. A Possession and Acquisition Licence (PAL) is required for Canadian residents 18 and older who wish to possess or acquire

any firearm (including for use as safety equipment in the field). For more information, visit [www.rcmp-grc.gc.ca/cfp-pcaf](http://www.rcmp-grc.gc.ca/cfp-pcaf).

## Radio Licence

You are required to have a licence if you wish to operate a radio transmitter. Parties who are issued field radios by the Polar Continental Shelf Project or SSO are already covered by their respective permits and do not require a separate permit. For more information, visit <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/home>, or contact:

Spectrum Management and Telecommunications  
Industry Canada  
Government of Canada  
Northwest Territories and Nunavut District  
(Administered by Saskatoon Office)  
7th Floor - 123 2nd Avenue  
Saskatoon, SK S7K 7E6  
Phone: 1-877-783-7757  
[ic.spectrumsaskatoon-saskatoonspectre.ic@canada.ca](mailto:ic.spectrumsaskatoon-saskatoonspectre.ic@canada.ca)

## Research using Radioisotopes

Projects using radioisotopes in laboratory research require a permit from the researcher's home institution, approving the use of radioisotopes at another institution. The home institution must be licensed by the Canadian Nuclear Safety Commission. Researchers should contact the Radiation Safety Officer at their home institution, as well as the appropriate person at their field location, to ensure that all permits are in place before beginning work involving radioisotopes - <https://www.cnsccsn.gc.ca/eng/>

Scientific Services Office  
106 Veterans Way  
Bag Service #1  
Education, Culture & Employment  
Government of the NWT  
Inuvik NT  
X0E 0T0

[researchlicensing@gov.nt.ca](mailto:researchlicensing@gov.nt.ca)

[www.ece.gov.nt.ca/research-licensing](http://www.ece.gov.nt.ca/research-licensing)