*Xàgots’eèhk’ǫ̀ Journal* opens and holds a space to exchange stories and unify Indigenous and non-Indigenous scholars, knowledge holders, community members, and artists regardless of regional or disciplinary boundaries. This new, Northern-based, and open access journal publishes work in multiple genres on topics important to Northern peoples, and aims to share, strengthen, and celebrate Northern Indigenous peoples’ relationship to their land, languages, cultures, and ways of life. To do this, Xàgots’eèhk’ǫ̀ Journal accepts scholarly and creative submissions across disciplines, languages, and genres.

**Submission Preparation Checklist**

As part of the submission process, authors should ensure their submission addresses all the following items. Submissions may be returned to authors that do not adhere to these guidelines.

All submissions must:

* Be original work relevant to Northern peoples
* In any artistic or written format that speaks to the theme. This may include but is not limited to: primary research articles, literature reviews, stories, biographies, interviews, book reviews, poetry, written or photo essays, audio/visual artwork, conference reports, and letters to the editor. Not previously published, nor before another journal for consideration (or an explanation has been provided in the cover letter).

The submission package should include:

* A cover letter with: information about the author(s)/artists/and collaborators, brief description of the work submitted and its relationship to the issue theme and journal concept, and whether or not the submission is proposed for peer review.
* A full manuscript copy or all media files
* A title page indicating the lead/corresponding authors/artists/collaborators and their scholarly and community affiliations
* For artistic work, an artist’s statement.
* Written permission for any identifiable photos of people that will appear in the work.

**Cover letter**

A cover letter to the editor is required with your submission. This letter should be a maximum of one page, and should include:

* Authors and affiliations (Indigenous nation, community and/or scholarly affiliations)
* Word count of submission (if applicable)
* Type of submission
* Significance of your work and why it is relevant to the Journal/call for papers
* Relevant ethics approvals and research license
* Whether or not your article is submitted for peer-review
* Optional: names of potential community and scholarly peer-reviewers

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**Formatting**

Xàgots’eèhk’ǫ̀ will publish work in an [NWT official language](https://www.yellowknife.ca/en/living-here/indigenous-official-languages-of-the-north.asp), or audio/visual media relevant for arts-based methods. All body text should be double-spaced in Times New Roman, Calibri, or Arial style at a font size of 12. Headings are to be a font size of 14 and subheadings are to be a font size of 13 but will vary depending on the level of heading required. The article should use headings and italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables should be placed within the text at the appropriate points, rather than at the end.

* Research Articles: Not to exceed 7,000 words including references and tables. Tables/charts are considered as 500 words.
* Literature Reviews: Not to exceed 5,000 words including references and tables. Tables/charts are considered as 500 words.
* Book Reviews: Not to exceed 2,000 words including references.
* Summaries/histories/letters: Not to exceed 750 words
* Conference/Workshop reports: Not to exceed 750 words
* Media/Arts-based or creative work: A brief description (250- 750 words) of the work and why it was created is required.

Other: If your work does not clearly fit one of the categories listed above, please contact the editors.

Please clearly indicate your word count for footnotes etc. vs. main text. All footnotes should be clearly marked vs. main text. Please also provide clear details should cropping be required. All figures should have a resolution of at least 300 dots per inch. Abstracts should not exceed 250 words.

Permission is required from all people within images for publication.

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We request that all references be completed according to APA formatting. This style must also be followed for in-text citations. It is the authors' responsibility to ensure that all references include the DOI or URL, if available. Please contact the editors if you have any questions or concerns regarding challenges to meeting this requirement.

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